



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
LINN COUNTY COURTHOUSE – ROOM 200  
TUESDAY, MAY 21, 2024**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, May 21, 2024.**

Those present at various times for the matters as indicated below were: Micah Smith, Linn County Undersheriff; Todd Noble, Linn County Health Services Administrator; Dr. Adam Brady, Linn County Health Officer; Shane Sanderson, Linn County Public Health Program Manager; Kris Barnes, Linn County Fair and Expo Director; Michelle Hawkins, Linn County Treasurer; Torri Lynn, Linn County Juvenile Department Director; Stacey Whaley, Linn County Parks and Recreation Department Director; Gene Karandy, County Attorney for Linn County; Rebecca Grizzle, Executive Director, Lebanon Chamber of Commerce; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair and Will Tucker, Vice-Chair were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners. Commissioner Sherrie Sprenger was excused.

4. Approval of Agenda.

**Action – Commissioner Tucker moved to approve the agenda. The vote was called. The motion passed.**

5. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Micah Smith, Linn County Undersheriff, presented the following item on behalf of the Linn County Sheriff.

A. Resolution & Order 2024-170 authorizing the publication and distribution of Request for Proposals for Architectural Services for the jail renovations.

Undersheriff Smith stated that this was to renovate the female wing of the jail and would ultimately lead to another contract for the design scope with the architects and engineers.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-170.**

Commissioner Nyquist asked Undersheriff Smith what the total budget was for this project and he replied that, after going through some preliminary designs and sending it to the cost estimators, it was around the range of \$3.5 million dollars with construction cost increases included. Commissioner Nyquist then asked Darrin Lane, Linn County Administrative Officer, if there was a projected allocated amount that the County had set aside and Mr. Lane replied that the allocated amount was close to \$3.2 - \$3.5 million. Commissioner Nyquist stated that the reason he raised the question was, during the design phase, the project can blow up in a way that makes it difficult to stay within the budget so, although he indicated he would vote for this, he was doing so with the understanding that they don't make it too pretty or expensive; whatever you do, don't come back for more money, figure it out.

**The vote was called. The motion passed.**

6. Board of Health – Todd Noble, Linn County Health Services Administrator.

A. Communicable Disease and Vital Statistics Reports – Dr. Adam Brady, Linn County Health Officer.

Dr. Brady provided the Board with an overview of the Communicable Disease and Vital Statistics Reports for April, 2024. A copy of the reports is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Dr. Brady mentioned that there was one COVID-19 outbreak during the month of April, 2024, however, that was now closed so currently there were no active COVID-19 outbreaks in care facilities throughout the County. He then stated there has been people testing positive for the flu.

Commissioner Nyquist asked Dr. Brady about a situation he knew about where a person contracted Salmonella from eating a boiled egg from a convenience store that was more than 30-days expired. The person was traveling and ended up in a hospital in Springfield outside of Linn County. He then asked Dr. Brady if a case like that would be reported as part of Linn County data and not Lane County data. Dr. Brady stated that it would've been reported to the State with the Linn County resident's address and

filtered back to Linn County's Health Department as a Linn County case. Commissioner Nyquist asked if Linn County regulated or oversaw those types of facilities. Shane Sanderson, Linn County Public Health Program Manager, stated that the Oregon Department of Agriculture (ODA) was the licensing agent. He stated that Health Department refers those complaints on to ODA and then follow-ups to see if they've been resolved.

B. Environmental Health Monthly Activity Report – Shane Sanderson, Linn County Public Health Program Manager.

Mr. Sanderson provided the Board with an overview of the Environmental Health Monthly Activity Report for April, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

C. Resolution & Order 2024-139 approving a Personal Services Contract between Family Tree Nursery and Linn County.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-139. The vote was called. The motion passed.**

D. Resolution & Order 2024-161 approving an Amendment No. 1 to an Intergovernmental Agreement for Medicaid Admin funding between Oregon Health Authority (Agreement No. 179258) and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-161. The vote was called. The motion passed.**

Commissioner Nyquist stated that he received an email regarding a 2023-2025 grant solicitation for the Oregon Behavioral Health Deflection Program. He stated that the Budget Committee heard a presentation during Budget Hearings. He asked Mr. Noble if he was tracking that grant and what he knew about it. Mr. Noble stated that he had attended a meeting in Salem and it was also discussed at the Local Public Safety Coordinating Council (LPSCC) meeting. In order to apply for the grant, the Sheriff, District Attorney and Health Department all have to agree and it looked like they're moving forward; it's in the District Attorney's hand at the moment. Mr. Noble stated that Linn County was eligible for \$360,000 and that the County had to give their Intent to Apply by Monday, July 1, 2024. Commissioner Nyquist asked that Mr. Noble check with his partners in Jackson County; we don't want to miss the opportunity if it's in Linn County's best interest. Discussion followed.

Mr. Noble stated that the District Attorney would be the applicant and it would be his responsibility to apply. Commissioner Nyquist asked Mr. Noble to keep the Board informed on this matter.

7. Reports of Staff and Committees:

A. Fair/Expo Update – Kris Barnes, Linn County Fair and Expo Director.

Mr. Barnes provided the Board with a Fair/Expo Update for the month of April, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

8. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

Ms. Hawkins provided additional information for the following items.

A. Order 2024-184 approving a transfer within the Road Fund, \$100,000.

**Action – Commissioner Tucker moved to approve Order 2024-184. The vote was called. The motion passed.**

B. Order 2024-185 approving a transfer within the General Fund.

**Action – Commissioner Tucker moved to approve Order 2024-185. The vote was called. The motion passed.**

C. Order 2024-186 approving a revenue increase within the JP Courts Fund, \$125,000.

**Action – Commissioner Tucker moved to approve Order 2024-186.**

Commissioner Nyquist stated that the Board did not, nor could they, instruct the JP Courts to go out and make money; justice is justice and it was not for them to monetize. He stated that the high revenue numbers were for tickets and fines being written for the temporary bridge replacement as you leave Corvallis and head into Linn County. The Sheriff was not doing sting operations to raise revenue for the Linn County JP Courts.

**The vote was called. The motion passed.**

D. Order 2024-187 approving a revenue increase within the Fair Fund, \$68,000.

**Action – Commissioner Tucker moved to approve Order 2024-187. The vote was called. The motion passed.**

9. Juvenile Department – Torri Lynn, Linn County Juvenile Department Director.

A. Resolution & Order 2024-180 approving an Intergovernmental Agreement between Benton County and Linn County.

**Action – Commissioner Tucker moved to approve Resolution & Order 2024-180. The vote was called. The motion passed.**

Commissioner Tucker asked Mr. Lynn about the contract with Lincoln County and Mr. Lynn stated that it was for two years and was the same contract that they have with Marion County. Discussion followed.

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed.**

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Tucker mentioned that possibly one or more Commissioners may attend the Veterans Memorial on Monday, May 27, 2024. Commissioner Nyquist noted that there was a tentative hearing scheduled for the Electronically Amplified Sound Ordinance. Also, Staff had sent out a Notice related to a hearing regarding Confined Animal Feeding Operations (CAFO) and noted that there would be no Board meeting held the week of July Fourth.

13. New Business: There was no new business to come before the Board.


14. Announcements: There was no announcements.

15. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

Commissioner Tucker asked Rebecca Grizzle, Executive Director, Lebanon Chamber of Commerce, to give an update on the new Chamber office. Ms. Grizzle stated that they have had a second vehicle hit their building and that they were now installing balusters to remedy that from happening again.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:07 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, May 28, 2024.

  
\_\_\_\_\_, Recorder  
For Board of Commissioners  
Marsha Meyer

**LINN COUNTY BOARD OF COMMISSIONERS**



Roger Nyquist, Chair



William C. Tucker, Vice-Chair



Sherrie Sprenger, Commissioner

Date 5-28-2024