



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, JUNE 25, 2024**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, June 25, 2024.

Those present at various times for the matters as indicated below were: Rob Perkins, Supervising Probation Officer, Linn County Juvenile Department; Kris Barnes, Linn County Fair and Expo Director; Alyssa Boles, Planning Manager, Linn County Planning and Building Department; Karen Guilford, Linn County ITS Director; Michelle Hawkins, Linn County Treasurer/Budget Officer; Michelle Duncan, Linn County Sheriff; Stacey Whaley, Linn County Parks and Recreation Director; Gene Karandy, County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for Democrat-Herald.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the Agenda. The vote was called. The motion passed unanimously.

5. Approval of the June 18, 2024 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the June 18, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees:

A. Juvenile Department Update – Rob Perkins, Supervising Probation Officer, Linn County Juvenile Department.

Mr. Perkins provided the Board with a Juvenile Department Update for the month of May, 2024. A copy of the report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

B. Fair/Expo Update – Kris Barnes, Linn County Fair and Expo Director.

Mr. Barnes provided the Board with a Fair/Expo Update for the month of May, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

There was discussion regarding labor cost and revenue and what the budget looked like for next year. The Board also asked Mr. Barnes to provide an explanation regarding the zero amounts listed on the May Event Revenue sheet. Mr. Barnes explained that a lot of them are for internal County events being held at the Fair/Expo. Commissioner Nyquist stated that, internally, they needed to think about what the right strategy and billing would be for those activities that showed no revenue. Mr. Barnes stated that he would return to his office and take another look at those events.

Commissioner Sprenger asked Mr. Barnes that, in his next monthly report, if he would provide updated details of who the zero events were actually booked out to. She stated that she didn't know if it was an anticipated revenue or revenue received. It would help to distinguish what the anticipated revenue would be when sorting through those events listed with zero amounts. Mr. Barnes stated he would do that.

1. Resolution & Order 2024-229 approving a Grant Agreement for the County Fairgrounds Operational Support Grant between the State of Oregon and Linn County and delegating authority to execute

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-229.

Commissioner Sprenger asked if the grant was for COVID impact money and if he had to apply to get the grant money. Mr. Barnes stated that, yes, it was COVID money and that he did have to apply.

The vote was called. The motion passed unanimously.

7. Planning and Building Department – Alyssa Boles, Planning Manager, Linn County Planning and Building Department.

A. Ordinance 2024-232 approving an Ordinance amending the Linn County Land Development Code codified at Linn County Code Chapters 920, 928 and 934.

Action – Commissioner Tucker moved and Commissioner Nyquist seconded the motion to approve Ordinance 2024-232.

Commissioner Nyquist thanked Ms. Boles for persevering through the process and for getting this matter to the point where there was certainty and outcome for others.

The vote was called. The motion passed 2-1 with Commissioner Sprenger voting in opposition.

8. ITS Department – Karen Guilford, Linn County ITS Director.

A. Resolution & Order 2024-220 approving a Personal Services Contract between SilverSky Services and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-220.

Commissioner Tucker asked if there was a reduction in fees and Ms. Guilford stated no; the more that can be packaged together was where they would find savings. She stated that would come later should the Board decide to put together a package and eliminate other outside services.

The vote was called. The motion passed unanimously.

9. Correspondence: There was no correspondence to come before the Board.

10. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

B. Resolution & Order 2024-210 establishing certain County fees and setting forth all fees collected by Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-210. The vote was called. The motion passed unanimously.

C. Resolution 2024-227 appointing members on the Linn County Parks and Recreation Commission.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2024-227. The vote was called. The motion passed unanimously.

11. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. The Board indicated that two Commissioners attended a meeting with Marion County on Monday, June 24, 2024 and Commissioner Sprenger indicated that the meeting had been advertised.

12. New Business: There was no new business to come before the Board.

13. Announcement: The Board announced that there would be no regularly scheduled Board meeting held on Tuesday, July 2, 2024.

14. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.


Commissioner Nyquist asked Michelle Hawkins, Linn County Treasurer/Budget Officer if there were any changes made to the Budget before the Board adopted the it and Ms. Hawkins stated, no, it was good.

15. Resolution & Order 2024-228 adopting the 2024-2025 Linn County Annual Budget declaring the Tax Levy and making appropriations.

Action – Commissioner Sprenger moved and Commissioner Tucker seconded the motion to approve Resolution & Order 2024-228 adopting the 2024-2025 Budget in the amount of \$242,245,473 with the Law Enforcement rate of \$2.98 per thousand and 1.2735 assessed value. The vote was called. The motion passed unanimously.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:09 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, July 9, 2024.

 Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice Chair


Sherrie Sprenger, Commissioner

Date 7-9-2024