



**MINUTES OF THE REGULAR SESSION OF THE  
LINN COUNTY BOARD OF COMMISSIONERS  
LINN COUNTY COURTHOUSE – ROOM 200  
TUESDAY, JULY 30, 2024**

**The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, July 30, 2024.**

Those present at various times for the matters as indicated below were: Torri Lynn, Linn County Juvenile Department Director; John Pascone, President, Linn Economic Development Group; Andy Stevens, Linn County Assessor; Matt Pitcher, Chief Appraiser, Linn County Assessment & Taxation Office; Steve Wills, Linn County Planning and Building Director; Gene Karandy, County Attorney for Linn County; Michelle Hawkins, Linn County Treasurer; Alan Sorem, Attorney at Law and other audience members.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.**

5. Reports of Staff and Committees:

A. Juvenile Department Update – Torri Lynn, Linn County Juvenile Department Director.

Mr. Lynn provided the Board with a Juvenile Department Update for the month of June, 2024. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

In reference to the graphs in Mr. Lynn's report, he stated that the numbers had increased by about 100 more criminal referrals and 100 more youth referrals compared

to last year. He stated that the numbers were starting to come back up from pre-COVID numbers. Commissioner Sprenger stated that it didn't seem to tell the whole story and wondered if there were less youth offending or was it due to less reporting. Mr. Lynn explained that, certainly during COVID there was less reporting. Discussion followed.

Mr. Lynn also informed the Board that there had been gang related fights and graffiti activity, including a recent shooting, which thankfully, no one was injured. He stated that the activity was happening primarily in the Albany area. His staff was being trained on what to look for and how to respond. Commissioner Nyquist stated that Mr. Lynn and the law enforcement community had done a great job but if the Board needed to allocate additional resources or come up with an accelerated plan he needed to let the Board know if extra funding would help with this issue; once it gains momentum it's hard to stop it. Discussion followed.

1. Resolution & Order 2024-160 approving an Intergovernmental Agreement for the Linn-Benton Juvenile Detention Facility between Clackamas County and Linn County.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-160. The vote was called. The motion passed unanimously.**

6. Linn Economic Development Group – John Pascone, President.

Mr. Pascone provided background information regarding the following item.

A. Resolution & Order 2024-274 approving an extended Property Tax Abatement Agreement between Linn County, a Cosponsor of the Linn County Enterprise Zone and Gordon FTL.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-274.**

Commissioner Nyquist asked what 150 percent of Linn County's average annual wages would be and if it included benefits. Mr. Pascone stated that it did include benefits Commissioner Sprenger stated that the company was required to add 10 percent to their existing workforce, which would be two employees, and Mr. Pascone agreed but stated that the company was actually going to be adding 15 jobs.

**The vote was called. The motion passed unanimously.**

7. Assessment and Taxation Office – Andy Stevens, Linn County Assessor.

Matt Pitcher, Chief Appraiser, Linn County Assessment and Taxation Office, presented the following item.

A. Resolution & Order 2024-246 approving a Professional Services Contract for computer services between Helion Software, Inc. and Linn County and delegating authority to execute originals.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-246.**

Commissioner Tucker asked if the software was up and running and Mr. Pitcher replied that it was still not online due to a server that went out on Friday, July 23, 2024, caused by a power outage, but he was hopeful it would be up and running by the end of today.

Commissioner Nyquist asked what the total cost was for the contract and Mr. Pitcher stated it was around \$150,000 and Commissioner Tucker noted that it was \$150,753 per year. Commissioner Nyquist asked what was being gained with this software and Mr. Pitcher stated that, prior to the software, they had their own IT person in their office; the cost of this contract would be less than an IT person with benefits. He stated that without the software, he didn't believe the work could be done.

**The vote was called. The motion passed unanimously.**

8. Planning and Building Department – Steve Wills, Linn County Planning Building Director.

Mr. Wills provided the Board with information regarding the following two items:

A. Resolution & Order 2024-271 approving an Application by the City of Millersburg for a Comprehensive Plan Text Amendment.

**Action Taken Below.**

B. Ordinance 2024-272 approving an Ordinance amending the Linn County Comprehensive Plan Text.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-271 and Ordinance 2024-272. The vote was called. The motion passed unanimously.**

C. Resolution & Order 2024-275 approving an Intergovernmental Agreement between the City of Millersburg and Linn County amending the Urban Growth Management Agreement for the Joint Management of the City's Urban Growth Area.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-275.**

Commissioner Nyquist stated that this was a five-party agreement and Linn County was the first signer. He asked at what time would the Board know if the other four parties had signed the agreement.

Darrin Lane, Linn County Administrative Officer, stated that the parties agreed and signed a framework document. The Urban Growth Management Agreement, which the Board was executing today, would be signed by the City of Millersburg tonight. He stated that they also sent out a "good will" letter to the property owner encouraging them

to consider entering into a Conservation Easement with a Conservation Trust. Mr. Lane stated that, when the agreement was updated and, the fact that the County had initiated a Comprehensive Plan Amendment process, that would complete the requirement. At which time, the other parties would execute an agreement waiving their right to appeal the decision the Board would be executing today.

Again, Commissioner Nyquist asked when they would know if the parties had followed through on their agreement and Mr. Lane stated by the end of the day tomorrow, Wednesday, July 31, 2024.

**The vote was called. The motion passed unanimously.**

9. Treasurer's Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2024-277 accepting an expenditure within the L.E. Levy Fund, \$1,053,898.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2024-277. The vote was called. The motion passed unanimously.**

10. Correspondence: There was no correspondence to come before the Board.

11. Special Orders:

A. Personnel Action Forms.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.**

B. Resolution & Order 2024-276 approving a First-Time Youth Wage Grant Agreement between Linn County and A&W Restaurant.

**Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-276. The vote was called. The motion passed unanimously.**

12. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Sprenger stated that she would be, occasionally, attending the Cooperators meetings and Commissioner Tucker stated that he would also be attending, at times, so there may be more than one Commissioner in attendance. He added that neither of the Commissioners were speaking or had a management role in any of those meetings.


13. New Business: There was no new business to come before the Board.

14. Announcements: There was no announcements.

15. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

16. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:55 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, August 6, 2024.

, Recorder  
For Board of Commissioners  
Marsha Meyer

**LINN COUNTY BOARD OF COMMISSIONERS**

  
Roger Nyquist, Chair

  
William C. Tucker, Vice-Chair

  
Sherrie Sprenger, Commissioner

Date 8-13-2024