



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, NOVEMBER 5, 2024**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, November 5, 2024.

Those present at various times for the matters as indicated below were: Micah Smith, Linn County Undersheriff; Wayne Mink, Linn County Roadmaster; Stacey Whaley, Parks and Recreation Director; Michelle Hawkins, Linn County Treasurer; Gene Karandy, County Attorney for Linn County and Alex Paul, Linn County Communications Officer.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Courtney Leland, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the October 29, 2024 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the October 29, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees: None

7. Sheriff's Office – Michelle Duncan, Linn County Sheriff.

Micah Smith, Undersheriff, presented the following items on behalf of the Sheriff.

A. Resolution & Order 2024-373 approving an Intergovernmental Agreement for a water purification trailer between the City of Albany and Linn County and delegating authority to execute the originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-373. The vote was called. The motion passed unanimously.

Commissioner Nyquist asked Undersheriff Smith to explain the terms of the Agreement. Undersheriff Smith indicated that the City of Albany and the Linn County Sheriff's Office would join in partnership on a mobilized water purification trailer that would be ready to deploy in the event of an emergency; the trailer didn't have the ability to sustain a city but could provide a water source to a large-scale neighborhood for a period of time.

The vote was called. The motion passed unanimously.

B. Resolution & Order 2024-377 approving a Part-Time Temporary Employment Agreement for a Jail Physician.

Action taken below.

C. Resolution & Order 2024-378 approving a Part-Time Temporary Employment Agreement for a Jail Physician.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2024-377 & 378. The vote was called. The motion passed unanimously.

8. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2024-381 delegating authority to Wayne E. Mink, Roadmaster to purchase a trailer jet sewer cleaner.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-381. The vote was called. The motion passed unanimously.

9. Correspondence: Letter dated November 5, 2024 assigning the proxy vote for Council of Forest Trust Land Counties (CFTLC) meeting to be held on Thursday, November 21, 2024.

Action - By consensus of the Board, Commissioner Tucker was assigned the proxy vote for Council of Forest Trust Land Counties (CFTLC).

10. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

Darrin Lane, Linn County Administrative Officer, presented the following two items.

B. Resolution & Order 2024-385 granting a pipeline easement (water only) to the City of Millersburg and delegating authority to execute the originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-385.

Mr. Lane indicated that, part of the agreement was, the City of Millersburg would provide a letter granting Linn County a one-time System Development Charge Credit (SDC) that would follow the pipeline easement for any future use; Mr. Lane didn't know the exact dollar amount but indicated that it was at least \$5,000 and less than \$10,000. Commissioner Tucker thanked Mr. Lane for his work on the matter.

The vote was called. The motion passed unanimously.

C. Resolution & Order 2024-386 approving a request from the Sweet Home Fire and Ambulance District for reduced staffing for advanced life support ambulances.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-386.

Mr. Lane indicated that they were running into personnel issues regarding support service staffing. Commissioner Sprenger asked what the result would be if the Board didn't approve the request today. Gene Karandy, County Attorney for Linn County, stated that, if the Board didn't approve the request under the Oregon Administrative Rules, then the Board would need to indicate that they had no objection. From his understanding, their intention was not to reduce staffing any more than necessary.

The vote was called. The motion passed unanimously.

11. Unfinished Business and General Orders:

A. Calendar Update: Commissioner Tucker announced that he would be leaving the Management Staff Meeting early on Wednesday, November 6, 2024 to attend a virtual Council of Forest Trust Land Counties (CFTLC) meeting. Commissioner Sprenger announced that she would be absent for the Tuesday, November 12, 2024 regularly scheduled Board meeting.

12. New Business: There was no new business to come before the Board.

13. Announcements:

A. There will be a Management Staff meeting held on Wednesday, November 6, 2024 at 11:30 a.m. in the Basement Meeting Room at the Linn County Courthouse.

B. The regularly scheduled Board meeting for Tuesday, November 19, 2024 has been moved to Monday, November 18, 2024 at 9:30 a.m.

C. There will be no Board meeting held for the week of November 25, 2024.


14. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

15. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:45 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, November 12, 2024.


Recorder
For Board of Commissioners
Courtney Leland

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair


Sherrie Sprenger, Commissioner

Date 11-12-2024