



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, DECEMBER 31, 2024**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, December 31, 2024.

Those present at various times for the matters as indicated below were: Wayne Mink, Linn County Roadmaster; Michelle Duncan, Linn County Sheriff; Micah Smith, Linn County Undersheriff; Phil Van Leuven, Deputy County Attorney for Linn County; Alex Paul, Linn County Communications Officer and Shayla Escudero, Reporter for *Democrat-Herald*.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the December 17, 2024 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the December 17, 2024 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Reports of Staff and Committees: None

7. Resolution 2025-001 election of the Chair and Vice-Chair of the Linn County Board of Commissioners for the year 2025.

Commissioner Sprenger stated that, after remembering the meeting last year, she wanted to remind everyone that she would not support a block motion for both Chair and Vice-Chair; they should be individual votes and voted upon one at a time.

Commissioner Tucker stated that he had been pleased with how everything had been running.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to elect Roger Nyquist as Chair.

Commissioner Nyquist thanked the Board for their vote of confidence.

The vote was called. The motion passed unanimously.

Commissioner Nyquist asked if there was a motion for Vice-Chair.

Action – Commissioner Sprenger moved and Commissioner Tucker seconded the motion to elect Will Tucker as Vice-Chair. The vote was called. The motion passed unanimously.

8. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2024-416 approving an Intergovernmental Agreement for wildlife services between the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (USDA APHIS-WS) and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-416.

Commissioner Nyquist stated that this contract was to keep the County from killing things that shouldn't be killed or causing harm to things that shouldn't be harmed. Mr. Mink stated that he was correct.

The vote was called. The motion passed unanimously.

9. Correspondence: There was no correspondence to come before the Board.

10. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

B. Resolution & Order 2024-210 establishing certain County Fees and setting forth all fees collected by Linn County.

Commissioner Nyquist stated that there were two fee schedules before the Board with one including a new fee for Fair/Expo to charge for overnight parking. Marsha Meyer, Recorder for the Board, stated that the Resolution & Order before the Board did not include the proposed fee submitted by Fair/Expo.

Commissioner Sprenger stated that she would support the Fee Schedule without the Fair/Expo proposal for overnight truck parking at the fairgrounds. She stated that, when the Board institutes a new program, it needs to be explained and she needs to understand what the program is; this is more of a program change than a fee change.

Action – Commissioner Sprenger moved and Commissioner Tucker seconded the motion to approve Resolution & Order 2024-210 establishing certain County Fees and setting forth all fees collected by Linn County.

Commissioner Nyquist stated that, to the issue of the proposed fees at the Fair/Expo for truck parking, it looked to him because there was no policy; trucks had used it from time-to-time and staff had done their best to manage any conflicts. The last thing the Fair/Expo needed was to have to chase down the moving of a truck because it may or may not be interfering with activities going on at the facility. Commissioner Nyquist stated that he envisioned that maximizing the use of the facility and allowing truck parking in the parking lot at the same time created a conflict and he believed that they needed to take a look at posting a sign indicating “no overnight parking of vehicles”. He stated that he would be looking for a presentation of the pros and cons of such a policy from staff and would be ready to adopt a strategy to resolve this instead of proposing a fee that looked problematic, at the least, to him.

The vote was called. The motion passed unanimously.

C. Resolution 2024-332 amending the Linn County Use of Procurement Cards Policy (Policy 36).

Darrin Lane, Linn County Administrative Officer, provided an explanation of the amendment to Policy 36.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2024-332. The vote was called. The motion passed unanimously.

Mr. Lane provided the Board with background information regarding the following items:

D. Resolution & Order 2024-401 approving the obligation of ARPA Funds for the Linn County Jail Facilities Renovation Project.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-401.

Commissioner Tucker stated that he appreciated Mr. Lane monitoring and maximizing those funds.

The vote was called. The motion passed unanimously.

E. Resolution & Order 2024-402 approving the obligation of ARPA Funds for the Linn County Courthouse Density Relief Project and the Linn County Health Services Facilities Expansion Project.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-402. The vote was called. The motion passed unanimously.

F. Resolution & Order 2024-412 adopting a new classification for Planning Clerk (SEIU-Pay Range 8).

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-412. The vote was called. The motion passed unanimously.

G. Resolution 2024-418 reappointing a member on the Linn-Benton Housing Authority.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2024-418. The vote was called. The motion passed unanimously.

H. Resolution & Order 2024-419 approving a Letter of Agreement between the State of Oregon, Oregon Military Department and State Army Aviation Office and Linn County and delegating authority to execute originals.

Commissioner Sprenger clarified that the Board was the landlord of the property being used. They could use the property they are leasing in accordance with all other federal and state laws but the Board was not necessarily endorsing the use of drones.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-419. The vote was called. The motion passed unanimously.

I. Resolution & Order 2024-420 approving a Grant Agreement for a Grant to the Mid-Willamette Valley Intermodal Center.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2024-420. The vote was called. The motion passed unanimously.

J. Request for Refund from Linn County Mental Health to the Oregon Department of Human Services, Office of Financial Services, \$13,849.63.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the Request for Refund in the amount of \$13,849.63.

Commissioner Sprenger stated, for the record, that this was a return of unused House Bill 4004 funds.

The vote was called. The motion passed unanimously.

11. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars. Commissioner Nyquist announced that there would be a Swearing-in Ceremony held on Thursday, January 2, 2025 at 8:45 a.m. in Courtroom 1.

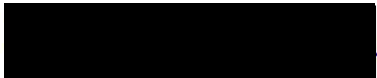
12. New Business: There was no new business to come before the Board.

13. Announcements: There was no announcements.


14. Business from the Public (3-minute limit per speaker): There was no one present from the public wishing to use this forum neither in person or telephonically.

15. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 9:52 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, January 7, 2025.

 Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS


Roger Nyquist, Chair


William C. Tucker, Vice-Chair


Sherrie Sprenger, Commissioner

Date 1-7-2025