



**MINUTES OF THE REGULAR SESSION OF THE
LINN COUNTY BOARD OF COMMISSIONERS
LINN COUNTY COURTHOUSE – ROOM 200
TUESDAY, FEBRUARY 11, 2025**

The Linn County Board of Commissioners met for the regularly scheduled meeting on Tuesday, February 11, 2025.

Those present at various times for the matters as indicated below were: Judge Jessica Meyer, Linn County Justice Court; Steve Wills, Linn County Planning and Building Director; Gene Karandy, County Attorney for Linn County; Phillip Van Leuven, Deputy County Attorney for Linn County; Wayne Mink, Linn County Roadmaster; Rachel Adamec, Linn County Real Property Program Manager; Torri Lynn, Linn County Juvenile Department Director; Michelle Hawkins, Linn County Treasurer; Stacey Whaley, Linn County Parks and Recreation Director; Todd Noble, Linn County Health Services Administrator; Alex Paul, Linn County Communications Officer and Alex Powers, Reporter for *Democrat-Herald*.

1, 2, 3. At 9:30 a.m. Chair Nyquist called the meeting to order. The flag salute and roll call followed. Commissioners Roger Nyquist, Chair; Will Tucker, Vice-Chair and Commissioner Sherrie Sprenger were present, as well as, Darrin Lane, Linn County Administrative Officer and Marsha Meyer, Recorder for the Board of Commissioners.

4. Approval of Agenda.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the agenda. The vote was called. The motion passed unanimously.

5. Approval of the February 4, 2025 Commissioners' Meeting Minutes.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve the February 4, 2025 Commissioners' Meeting Minutes. The vote was called. The motion passed unanimously.

6. Justice Court – Judge Jessica Meyer, Linn County Justice Court.

A. Resolution & Order 2025-017 approving a Class Special Procurement Agreement between Tyler Technologies and Linn County and delegating authority to execute the software as a Service Agreement.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-017. The vote was called. The motion passed unanimously.

7. Reports of Staff and Committees:

A. Planning and Building Department Update - Steve Wills, Linn County Planning and Building Director.

Mr. Wills provided the Board with a Planning and Building Department Update for the Month of January, 2025. A copy of his report is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

8. County Attorney's Office – Phillip Van Leuven, Deputy County Attorney for Linn County.

A. 1st Reading of Ordinance 2025-064 amending an Ordinance for Forest-Park System Code codified at Linn County Code Chapter 610 and Declaring an Emergency.

Mr. Van Leuven informed the Board of the amendments and then asked, if there was no objection, he would do the 1st Reading by Title only. There were no objections so Mr. Van Leuven read the 1st Reading by Title only.

9. Road Department – Wayne Mink, Linn County Roadmaster.

A. Resolution & Order 2025-049 authorizing the publication of a Bid Advertisement and setting a Bid Opening for the 2025 Overlay Project.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & order 2025-049. The vote was called. The motion passed unanimously.

10. Property Management – Rachel Adamec, Linn County Real Property Program Manager.

A. Resolution & Order 2025-039 approving the sale of certain County properties and any improvements thereon.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-039.

Commissioner Nyquist asked Ms. Adamec if the properties had been vetted and she replied yes.

The vote was called. The motion passed unanimously.

11. Juvenile Department – Torri Lynn, Linn County Juvenile Department Director.

A. Resolution & Order 2025-040 approving an Intergovernmental Agreement between the State of Oregon Department of Education (Agreement No. 37426) and Linn County and delegating authority to execute originals.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-040. The vote was called. The motion passed unanimously.

12. Treasurer’s Office – Michelle Hawkins, Linn County Treasurer.

A. Order 2025-055 accepting an expenditure of a certain grant within the Health Fund, \$50,000.

Action Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2025-055. The vote was called. The motion passed unanimously.

B. Order 2025-056 approving the transfer of certain appropriations within the Road Fund, \$30,000.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Order 2025-056. The vote was called. The motion passed unanimously.

Commissioner Nyquist stated that he would like to have Ms. Hawkins attend the next Fair Board meeting to discuss County practices.

13. Correspondence: Commissioner Tucker stated that the Board had signed a letter to Representative John Lively and Members of the House Committee on Climate, Energy and Environment dated Friday, February 7, 2025 in support of House Bill 3119. Commissioner Sprenger added that the letter was authorized by the Board at the Tuesday, February 4, 2025 Board meeting.

14. Special Orders:

A. Personnel Action Forms.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to accept the Personnel Action Forms list as Exhibit 1. The vote was called. The motion passed unanimously.

B. Resolution & Order 2025-042 approving an Amendment No. 1 to a Personal Services Contract for Western States Land Reliance Trust between Sussman Shank, LLP and Linn County.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Order 2025-042. The vote was called. The motion passed unanimously.

C. Resolution & Order 2025-058 amending a classification for Deputy District Attorney 1 and changing the Pay Range from 19 to 25 (Management/Exempt-Pay Range 25).

Action Taken Below.

D. Resolution & Order 2025-059 amending a classification for Deputy District Attorney 2 and changing the Pay Range from 22 to 28 (Management/Exempt-Pay Range 28).

Action Taken Below.

E. Resolution & Order 2025-060 amending a classification for Deputy District Attorney 3 and changing the Pay Range from 27 to 31 (Management/Exempt-Pay Range 31).

Action Taken Below.

F. Resolution & Order 2025-061 amending a classification for Senior Deputy District Attorney and changing the Pay Range from 29 to 33 (Management/Exempt-Pay Range 33).

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution & Orders 2025-058, 059, 060 and 061.

Commissioner Sprenger noted that in her conversation with Doug Marteeny, Linn County District Attorney, these changes were being made largely in part to be competitive with the neighboring Counties as it's been a struggle hiring attorneys.

The vote was called. The motion passed unanimously.

G. Resolution 2025-063 reappointing members to the Linn County Fair Board.

Action – Commissioner Tucker moved and Commissioner Sprenger seconded the motion to approve Resolution 2025-063. The vote was called. The motion passed unanimously.

15. Unfinished Business and General Orders:

A. Calendar Update: The Commissioners updated their calendars.

16. New Business: There was no new business to come before the Board.

17. Announcements: There was no announcements.

18. Business from the Public (3-minute limit per speaker):

Suzanne Taylor, 30033 Fairview Rd, Lebanon, OR - Ms. Taylor stated that she was seeking an immediate halt of eviction from occupied RV's on private property. Ms. Taylor provided the Board with a copy of her written statement which is on file in the Linn County Clerk's Office in the Commissioners' Staff File.

Commissioner Nyquist thanked Ms. Taylor for her comments. He stated that the Board would ask the County Attorney to look into the matter to find out what could be done or what role the Board would play within the laws of the State. Commissioner Tucker offered for Ms. Taylor to remain after the Board meeting and he would be happy to speak further with her on this matter along with Steve Wills, Linn County Planning and Building Director. Ms. Taylor agreed.


Cheryl Gaskley, 30033 Fairview Rd, Lebanon, OR – Ms. Gaskley stated that she was the property owner at 30033 Fairview Rd and her family had owned and lived on that property for over 50 years. Ms. Gaskley stated that their home had burnt down and she was unaware that they had only three years to rebuild and thought there should be some leniency and not just cut and dry having to pay a \$1,000 fine per day; per occupant on the property.

Commissioner Tucker stated that the County wouldn't know when someone's house burned down unless they were notified. He stated that the County has talked about working with the fire department to find a way for the County to be informed when a house was no longer able to be occupied so the County could contact the owners. Commissioner Tucker stated that the law did not allow for the County to provide a waiver; we have to follow the law. He also asked Ms. Gaskley to meet with him after the meeting, along with Gene Karandy, County Attorney for Linn County.

Commissioner Nyquist asked if there was anyone else wishing to speak, telephonically, under business from the public. Hearing none, Commissioner Nyquist adjourned the meeting.

19. Adjournment. There being no other business to come before the Board; the Board of Commissioners meeting was adjourned at 10:05 a.m. by unanimous consent.

The next regular public meeting of the Board of Commissioners is scheduled at 9:30 a.m. Tuesday, February 18, 2025.

 Recorder
For Board of Commissioners
Marsha Meyer

LINN COUNTY BOARD OF COMMISSIONERS



Roger Nyquist, Chair



William C. Tucker, Vice-Chair



Sherrie Sprenger, Commissioner

Date 2-18-2025