



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff
1115 Jackson Street SE, Albany, OR 97322
Phone: 541-967-3950
www.linnsheriff.org

Agenda Summary: EMPG Grant 24-521

To: Board of Commissioners

From: Ric Lentz – Linn County Emergency Manager

Date: 12/17/2024

Re: Resolution & Order No. 2024-413

The following item is scheduled to be heard on 01/14/2025:

Resolution & Order 2024-413: The Emergency Management Performance Grant (EMPG) has historically funded the Emergency Management Program at the Linn County Sheriff's Office. The grant is through FEMA, and the funding is awarded through the Oregon Department of Emergency Management. This grant program is renewed once each year and requires the board of commissioner's signature. The funding period started on July 1, 2024, and ends on June 30, 2025.

Financial Impact: The EMPG funds approximately 50% of the staff costs for emergency management personnel at the Sheriff's Office.



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MEMORANDUM

To: Linn County Board of Commissioners

From: Captain Andy Franklin

Date: January 14, 2025

Re: Resolution & Order No. 2025-011, 2025-012, 2025-013, & 2025-025

Resolution & Order No. 2025-011: This is a lease agreement with the Oregon Department of Forestry (ODF) allowing them to house radio equipment at the Linn County Sheriff's Office Cougar Rock Communication site. ODF has been allowed to utilize the site for years and this formalizes an agreement allowing ODF to continue to do so.

Financial Impact: None

Resolution & Order No. 2025-012: This Resolution and Order is a Grant Agreement from the Oregon Department of Emergency Management Homeland Security Grant for \$90,878. This grant will fully fund a mobile security/surveillance trailer equipped with multiple high resolutions cameras on an expandable mast that will allow monitoring of specific areas during special events and gatherings.

Financial Impact: None; grant funded project

Resolution & Order No. 2025-013: This Resolution and Order is a Grant Agreement from the Oregon Department of Emergency Management Homeland Security Grant for \$61,633. This grant will assist in funding the equipment necessary to add one additional radio site to the Linn County Fire Radio System, specifically at the Cougar Rock Communication Site located in east Linn County. Adding this site to the Fire Radio System will greatly improve radio communications in east Linn County.

Financial Impact: None; grant funded project

Resolution & Order No. 2025-025: This Resolution and Order is to approve the purchase of Zetron radio equipment for \$200,269.43. This equipment will allow for one additional radio site to be added to the Linn County fire radio system at the Cougar Rock Communication Site located in east Linn County. Adding this site to the Fire Radio System will allow better radio communications for fire agencies responding to incidents in east Linn County. Zetron was the contracted company to design and build the fire radio system that was recently implement in Linn County, and this equipment will work seamlessly with the newly installed system.

Financial Impact: \$61,633 of this purchase will be paid for using Homeland Security Grant funding. The remaining amount will be paid for with Emergency Telephone Association funds.



LINN COUNTY SPECIAL/RURAL TRANSPORTATION

PO Box 100, Albany OR 97321-0031 rmaudlin@co.linn.or.us Phone (541)409-4494

BOARD OF COMMISSIONERS

*Roger Nyquist
Sherrie Sprenger
Will Tucker*

REAGAN MAUDLIN

Special/Rural Transportation Coordinator

January 14th, 2025 Agenda Summary

To: Board of Commissioners
From: Reagan Maudlin, Linn County Special/Rural Transportation Coordinator
Date: January 14th, 2025
RE: R&O 2025-014

R&O 2025-014: 2025-2027 Statewide Transportation Improvement Fund (STIF) Plan Adoption

It is respectfully requested that the Board of Commissioners for Linn County approve the prepared STIF Plan (exhibit 1) reflecting the Linn County Transportation Advisory Committees recommendations for project funding during the 25-27 biennium and contingently approve Project 10 pending an outcome of support from the Linn County Transportation Advisory Committee also functioning as the STIF Advisory Committee.

There are two types of STIF funding reflected in the STIF Plan: Population funds and Payroll funds. Population funds are allocated to the County based on a population data and Payroll funds are allocated to the County based on payroll tax revenue collected. The STIF Plan reflects the collaborative effort to budget estimated revenue to be received in the 2025-2027 biennium.

Population funds represent what has been formally known as STF. TAC recommendations for STIF Population funds reflect the priority to serve special transportation to older and persons with disabilities. This funding is available for broader types of transportation providers including non-profits and client only services. STIF Population estimated allocation for the 25-27 biennium \$706,898.

The STIF Payroll Funds are limited to only funding Public Transportation Service Providers and have priority to increase and maintain services to low income households, provide low/no fare services to students grades 9-12, as well as expand and improve transportation services. TAC recommendations for STIF Payroll funds in the STIF Plan reflect a priority to preserve existing services to the broadest geographic area of the county possible, while supporting expansion as feasible with available resources and sensitivity to funding received from payroll generated tax revenue in the various areas. STIF Payroll fund estimated allocation for the 25-27 biennium \$4,339,334.

In addition to the estimated allocations for the biennium, the STIF Plan must also account for any existing STIF funds from the prior biennium: unused funds from current projects, reserve account balances, and any accrued interest. These funds are considered in addition to the 25-27 allocations and must be represented in the 25-27 STIF Plan. The estimated total resources from 23-25 reflected in the 25-27 STIF Plan \$1,246,540.

Project 10 is included on a contingency basis, a late submission from OCWCOG who have requested the remainder of their 23-25 funds be included as a new project in 25-27 totaling: \$82,398 as carry forward.

ODOT has shared updated estimates for 25-27 STIF Funds in November that predict a potential increase in funding in excess of the posted estimates from August that were used for allocations. Up to 20% of the August

estimates are recommended by ODOT to be added to STIF Plans to reflect an increase in the budget and capture these funds should they materialize. The LC TAC has recommended to reflect this increase in the Reserve project for 25-27 to be assigned at a later date should the increase actualize. Potential additional STIF resources calculated at 20% of the August estimate \$1,009,263.

The total budget for the 25-27 STIF Plan \$7,384,433

Summary of TAC Recommendations as follows:

STIF Population (STF) Project recommendations (Project 1):

1. Linn County Administration	\$29,000
2. Albany Paratransit/Call-A-Ride	\$48,000
3. Lebanon/LINX	\$190,000
4. Oregon Cascades West Council of Governments Vouchers	\$30,212
5. Oregon Cascades West Council of Governments Seniors	\$9,600
6. Oregon Mennonite Residential Services	\$14,400
7. Sunshine Industries Unlimited, Inc.	\$54,000
8. Senior Citizens of Sweet Home Inc. Dial-A-Bus	\$46,486
9. Senior Citizens of Sweet Home Inc. Linn Shuttle	\$170,000
10. Volunteer Caregivers	\$115,200
TOTAL:	\$706,898

STIF Population Reserves (Project 9 Task 2) \$156,397*

*Reflects a \$15K existing contingency and captures 20% potential increase of \$141,367

STIF Payroll Project recommendations:

1. **Project 2 Linn County Program Development and Admin** Expenses associated with Linn County serving as the Qualified Entity **\$315,000**
2. **Project 3 Oregon Cascades West Council of Governments** Seamless Transit, maintains existing bus tracking software and public user interface **\$49,000**
3. **Project 4 City of Albany ATS** Project is a continuation of the Albany Transit System services at expansion levels
 - a. **Task 1 Operating assistance for ATS** **\$1,275,850**
 - b. **Task 2 Placeholder for match ATS Bus** **\$1,000**
4. **Project 5 City of Albany Loop Expansion** Project maintains Loop and expansion services that began in December of 2021
 - a. **Task 1 Operating assistance for LB Loop** **\$782,000**
 - b. **Task 2 Carry forward match for Loop Bus** **\$90,000**
5. **Project 6 Lebanon/LINX** Project maintains existing program services at expansion levels including use for match to leverage other resources **\$1,598,000**
6. **Project 7 Contracted Services with Senior Citizens of Sweet Home Inc./ Linn Shuttle** An ongoing existing Linn County commuter project **\$820,000**
7. **Project 8 Contracted Services with Senior Citizens of Sweet Home Inc./ Dial-A-Bus** Project maintains existing Dial-A-Bus Services **\$467,000**
8. **Project 9 Reserve Accounts:**
 - a. **Task 1: STIF Payroll fund reserves** **\$1,040,890***

*Houses \$173,024 in carryforward reserve funds and captures a potential increase in payroll funds collected in the biennium up to 20% of estimated allocation or \$867,866.

b. **Task 2: STIF Population fund reserves** **\$156,397***

*Reflects a \$15K existing STF contingency (counted as "other funds" and so Plan Maximum in STIF Plan will reflect a total less \$15K) and captures 20% potential increase of \$141,397

9. **Project 10 OCWCOG Match for Mobility Hub** Project carries forward the remaining, unused funds awarded in 23-25 to 25-27 for use in the construction phase **\$82,398***

*Project 10 is a late submission and requests that the LC BOC approve inclusion in the 25-27 STIF Plan contingent on an LC TAC review at a later date.

25-27 STIF PLAN TOTAL:

\$7,384,433*

**STIF Plan Grand Total in the STIF Plan document reflects \$7,369,433, which is \$15,000 less the figure above due to the STIF Pop reserve funds being carried forward from STF contingency and thus included as "other funds," rather than STIF Funds.*

The TAC applied criteria pursuant to OAR 732-042-0010 to arrive at their recommendations. The STIF Plan reflects a priority to preserve existing services in Linn County and support expansion projects as resources are available and allow citing the Linn County Sub-Allocation Method adopted 12/13/2022 and the Linn County Coordinated Human Services Plan adopted 10/17/2023.

By approving the STIF Plan, as prepared, and the subsequent submission to ODOT serves as both application and contract to steward the funds in the manner prescribed by process and as outlined in the STIF Plan.

Respectfully submitted,

Reagan Maudlin
Linn County Special/Rural Transportation Coordinator



1400 Queen Ave SE • Suite 201 • Albany, OR 97322
(541) 967-8720 • FAX (541) 967-6123

Dear honorable Chair Nyquist and the Linn County Board of Commissioners,

Oregon Cascades West are writing to ask that the remaining balance of Linn County's 23-25 allocation be reallocated as a new project in the County's 25-27 plan.

The purpose of this letter is to explain the exigent circumstances of the Mobility Hubs project which require such extraordinary action on the part of the Board. The Mobility Hubs are a pair of enhanced Linn Benton Loop stops that will connect Oregon State University and Linn Benton Community College. They will offer shelter, lighting, seating, transit information, while providing the option to park a bike or car and ride the Loop. The current phase of the Mobility Hubs project began in 2023 and was only made possible due to a \$122,470 allocation from Linn County's 23-25 STIF plan. This amount represents the local match to a \$678,420 grant from the statewide 23-25 STIF plan. Of the \$122,470, approximately 1/3 has been drawn down prior to the end of Linn County's 23-25 STIF plan.

To leverage the full amount granted to this project by the state, Linn County's match must be made available at the time of project construction. However, due to delays, construction, which was originally slated for 2024, will slip into the next biennium, beyond the scope of Linn County's 23-25 plan, which expires June 30th, 2025.

This delay has been primarily driven by the multi-layered nature of the project. The Mobility Hubs are a pair of projects at both Linn Benton Community College and Oregon State University. As a cost saving measure, the designs of both Hubs share elements and a common design team. If moved to construction in tandem, as planned, shared construction windows will also offer additional opportunities for cost savings. Unfortunately, when one Hub is delayed, it delays the other, as has happened in this instance, as the OSU Hub was more technically challenging to design than originally imagined. Depending on the speed of the permitting and land use review process, construction may start as early as summer 2025.

If this change is not made to the 25-27 Linn County STIF plan, the project will have completed designs, but be unable to move forward into construction, as the remaining balance of the grant will not be accessible. Staff are pursuing other alternative sources of match but have not found another viable option as of writing this letter.

OCWCOG and our project partners, including Linn Benton Community College, and the Linn Benton Loop, appreciate your consideration.

Sincerely,

Matthew Lehman

Matthew Lehman [Dec 16, 2024 14:14 PST]

Matt Lehman
Transportation and Economic Development Planning Manager
mlehman@ocwcoq.org; 541-574-4544 x301



LINN COUNTY SPECIAL/RURAL TRANSPORTATION

548 50TH Ave. Sweet Home, OR 97386, PO Box 100, Albany OR 97321-0031
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BOARD OF COMMISSIONERS

*Roger Nyquist
Sherrie Sprenger
Will Tucker*

REAGAN MAUDLIN

Special/Rural Transportation Coordinator

Linn County 25-27 STIF Plan Summary of request for conditional approval of Project 10

To: Board of Commissioners
From: Reagan Maudlin, Linn County Special/Rural Transportation Coordinator
Date: December 19th, 2025
RE: Linn County 25-27 STIF Plan, Project 10 request for a conditional approval

Linn county 25-27 STIF Plan, Project 10 request for conditional approval:

Project 10 in the Linn County 25-27 STIF Plan reflects a request from Oregon Cascades West Council of governments to carry forward the remaining funds that are included in the 23-25 STIF Plan to a new project in the 25-27 STIF Plan. These funds are and would continue to serve as match to leverage another grant for the Mobility Hub project. This request was received after the timeline for solicitation and was not included in the normal local process.

After speaking with the various partners involved with this project, some of whom received a similar request, we identified several considerations and circumstances that support an attempt to include this request in the respective 25-27 STIF Plans; one project with each Linn and Benton County.

To accomplish this, we created a work team including representatives of both counties involved, representative of OCWCOG, and ODOT, to investigate potential solutions. OCWCOG were required to submit a full application and cover letter to Linn County and provide extensive information about the state of the project in a short period of time. Through quick action, creative questions, investigations, and good communication, ODOT was able to supply a path that would retain compliance with STIF rule to potentially include this request in the 25-27 STIF Plans.

The path provided would require the governing body (LC BOC) to conditionally approve the project in the Linn County 25-27 STIF Plan pending a review by the LC TAC. The Linn County 25-27 STIF Plan would be eligible to be submitted to ODOT by the January 16th, 2025 deadline with the BOC conditional approval. ODOT would allow time after the STIF Plan submission due date to convene the advisory committee and provide their feedback. If both the BOC and the LC TAC support the addition of this project, it will meet STIF Rule and go forward as included in the STIF Plan submission through the ODOT review and approval process.

Because this request is to carry forward funds that are currently allocated to the Mobility Hub project and no new funds are being requested, approving the addition would not impact the other, vetted, projects in the STIF Plan.

Thank you for your consideration of this request. If there are any questions or concerns, please don't hesitate to reach out.

Respectfully submitted: Reagan Maudlin, Linn County Special/Rural Transportation Coordinator



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060, www.co.linn.or.us

TO: Board of Commissioners
FROM: Steve Wills, Planning & Building Department Director
DATE: January 14, 2025
RE: Planning and Building Department Update: December 2024

The attached tables include the Department's current FY2024-25 Revenue Summary and Permit Activity Reports through December 31, 2024. Also attached with this memorandum is the list of December 2024 land use applications received, a code enforcement summary, and current wildfire permitting reports. The December 2024 Department update is summarized below.

PLANNING

- Land use permits issued in December 2024 totaled 42.
- There is a Planning Commission meeting scheduled for January 14, 2025 at 7:00 pm.
 - **PD24-0237; Continued from December 10, 2024 – For deliberation and decision only.** An appeal by Nimby NBR, of the Linn County Planning Director decision approving a conditional use permit. Build Lebanon Trails (applicant) is requesting a conditional use permit to establish a multi-use public trail. The properties are adjacent to Isabella Street, at the intersection of Isabella Street and Santiam Street, and adjacent to the city limits of Lebanon (T12s, R02W, Section 11AC, Tax Lot 1200 and T12S, R02W, Section 11BD, Tax Lot 2000). This is a de novo hearing.
- There is no Board land use hearing scheduled for January 2025.

BUILDING

- Total County building permits issued in December 2024, including non-structural permits, totaled 283. The number of building permits issued for dwellings in December totaled 18: 2 single family dwelling and 3 manufactured dwellings. 11 permits were issued for dwelling additions/alterations and 2 permits for accessory buildings were issued. Total number of Commercial permits issued totaled 3. Out of the 283 combined residential and commercial permits, 36 required plan review.
- Total Contract City building permits issued in December 2024, including non-structural permits, totaled 31. The number of building permits issued for dwellings in December totaled 8: 2 single family dwellings and 1 manufactured dwelling. 5 permits were issued for dwelling additions/alterations and no permits for accessory buildings were issued. Total number of Commercial permits issued totaled 2. Out of the 31 combined residential and commercial permits, 5 required plan review.

CODE ENFORCEMENT

- Total new cases in December 2024 was 10.
- Total cases closed in December 2024 was 14.

WILDFIRE GRANT

- We have received no new fire hardening applications.
- 1 fire hardening grant check was issued in the amount of \$5200.00.



LINN COUNTY PLANNING AND BUILDING DEPARTMENT
Steve Wills, Director

Room 114, Linn County Courthouse
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**Annual Revenues From Fees
Fiscal Year 2024-2025
Planning and Building Department
December 2024**

<u>REVENUE SOURCE</u>	(1) YTD REVENUE
Building Permits -- Plan Review, Permits, Misc & Sales	\$57,265.48
C.E.T Administrative Fees	\$423.13
Building Permits -- Contract Cities	\$7,906.24
Electrical Permits	\$19,349.30
Planning Fees	\$23,500.00
TOTAL	\$108,444.15

<u>REVENUE SOURCE</u>	(2) ESTIMATED REVENUE	(3) TOTAL REVENUE ESTIMATED <u>Column (1) + Column (2)</u>
Building Permits -- County	\$420,333.33	\$477,598.81
C.E.T Administrative Fees	\$3,333.33	\$3,756.46
Building Permits -- Contract Cities	\$316,666.66	\$324,572.90
Electrical Permits	\$216,666.66	\$236,015.96
Planning Fees	\$200,000.00	\$223,500.00
TOTAL	\$1,156,999.98	\$1,265,444.13

<u>REVENUE SOURCE</u>	(4) 2023/2024 Budget	(5) Projected Surplus or (Deficit) <u>Column (3) - Column (4)</u>
Building Permits -- County, Permits & Sales	\$504,400.00	(\$26,801.19)
C.E.T Administrative Fees	\$4,000.00	(\$243.54)
Building Permits -- Contract Cities	\$380,000.00	(\$55,427.10)
Electrical Permits	\$265,000.00	(\$28,984.04)
Planning Fees	\$240,000.00	(\$16,500.00)
TOTAL	\$1,393,400.00	(\$127,955.87)

PLANNING AND BUILDING DEPARTMENT PERMIT ACTIVITY TABLES
December 2024

TABLE 1
PERMITS ISSUED FY 2024/2025

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	36	112	33	174	355
AUG	25	127	41	166	359
SEPT	27	118	27	153	325
OCT	39	117	29	164	349
NOV	33	75	31	141	280
DEC	35	91	27	35	188
JAN					0
FEB					0
MAR					0
APR					0
MAY					0
JUN					0
TOTAL	195	640	188	833	1,856

TABLE 2
PERMITS ISSUED FY 2023/2024

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CONTRACT CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	60	91	33	135	319
AUG	44	95	22	177	338
SEPT	15	138	38	155	346
OCT	29	81	53	150	313
NOV	25	95	28	109	257
DEC	30	81	20	100	231
JAN	34	117	50	126	327
FEB	33	97	31	205	366
MAR	30	101	33	152	316
APR	31	134	43	175	383
MAY	37	91	41	176	345
JUN	40	104	111	140	395
TOTAL	408	1,225	503	1,800	3,936

TABLE 3
PERMITS ISSUED FY 2022/2023

	PLANNING APPLICATIONS	COUNTY BUILDING PERMITS	CITIES PERMITS	ELECTRICAL PERMITS	TOTAL
JULY	76	91	141	172	480
AUG	84	120	28	180	412
SEPT	90	86	55	177	408
OCT	68	117	43	158	386
NOV	40	81	32	152	305
DEC	54	80	74	117	325
JAN	74	84	18	126	302
FEB	71	69	43	163	346
MAR	89	99	47	161	396
APR	77	88	16	164	345
MAY	72	90	28	143	333
JUN	72	86	6	166	330
TOTAL	867	1,091	531	1,879	4,368

**TABLE 4
SINGLE-FAMILY DWELLING PERMITS ISSUED
COUNTY**

	2019/2020 MO QTR	2020/2021 MO QTR	2021/2022 MO QTR	2022/2023 MO QTR	2023/2024 MO QTR	2024/2025 MO QTR
JULY	12	10	3	3	8	4
AUG	4	10	9	16	9	5
SEPT	5 21	5 25	12 24	3 22	4 21	5 14
OCT	9	5	13	7	6	1
NOV	2	3	5	5	3	0
DEC	5 16	9 17	3 21	5 17	3 12	2 3
JAN	4	3	2	4	2	
FEB	6	6	6	4	6	
MAR	14 24	8 17	6 14	8 16	6 14	0
APR	10	8	8	3	5	
MAY	4	6	13	6	2	
JUN	8 22	5 19	4 25	7 16	7 14	0
TOTAL	83	78	84	71	61	17

**TABLE 5
MANUFACTURED DWELLING PERMITS ISSUED
COUNTY**

	2019/2020 MO QTR	2020/2021 MO QTR	2021/2022 MO QTR	2022/2023 MO QTR	2022/2023 MO QTR	2024/2025 MO QTR
JULY	11	5	6	3	3	7
AUG	6	8	5	4	4	6
SEPT	6 23	6 19	4 15	4 11	4 11	2 15
OCT	4	8	3	1	1	4
NOV	7	14	2	2	2	0
DEC	7 18	10 32	4 9	1 4	1 4	3 7
JAN	4	2	2	1	1	
FEB	1	4	2	3	3	
MAR	3 8	4 10	6 10	1 5	1 5	0
APR	3	5	3	0	0	
MAY	4	2	1	8	8	
JUN	4 11	6 13	2 6	5 13	8	0
TOTAL	60	74	40	33	28	22

**TABLE 6
NON-ELECTRICAL PERMITS ISSUED
COUNTY**

	2019/2020		2020/2021		2021/2022		2022/2023		2023/2024		2024/2025	
	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR	MO	QTR
JULY	195		138		91		76		110		119	
AUG	176		180		120		113		95		127	
SEPT	158	529	148	466	86	297	171	360	138	343	118	364
OCT	166		147		117		109		81		117	
NOV	138		98		81		97		95		75	
DEC	164	468	111	356	80	278	125	331	81	257	91	283
JAN	120		86		84		102		83			
FEB	108		73		69		104		97			
MAR	173	401	111	270	99	252	94	300	101	281		0
APR	144		97		88		113		134			
MAY	140		110		90		128		91			
JUN	134	418	119	326	86	264	82	323	104	329		0
TOTAL	1,816		1,418		1,091		1,314		1,210		647	

**TABLE 7
CONTRACT CITY DWELLING UNIT PERMITS ISSUED
BY FISCAL YEAR**

	FY 2024/2025			FY 2023/2024			2022/2023			FY 2021/2022		
	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD	SFD	MH	MFD
BROWNSVILLE	4			20			1	1		52	1	
HALSEY					1							
HARRISBURG										5		1
LYONS	1	1		4	2					3	1	
MILL CITY	2			3			9	1		5		1
MILLERSBURG	5	1		18			19			40		
SCIO												
TANGENT			1		2		2					
TOTAL	12	2	1	45	5	0	31	2	0	105	2	2

**TABLE 8
PLANNING SECTION PERMIT ACTIVITY
FY 2024/2025**

CURRENT MONTH: December 2024

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Evaluation & Processing	8	1,200.00	119	17,875.00
Variance	4	3,565.00	15	13,215.00
Comprehensive Plan Amendment	0	0.00	0	0.00
Land Use Compatibility Statement	3	150.00	22	1,650.00
Conditional Use	3	7,000.00	27	26,950.00
Home Occupation CU's	1	250.00	4	1,500.00
Medical Hardship CU's	3	1,850.00	7	4,550.00
PD Partition	0	0.00	2	2,000.00
PM Partition	2	1,750.00	8	3,200.00
Property Line Adjustment	0	0.00	8	5,050.00
Easement	0	0.00	5	3,250.00
Appeal	0	0.00	1	225.00
Temp RV/Mfg. Home Placement	1	150.00	11	1,850.00
Zone Amendment	0	0.00	0	0.00
Mortgage Lot	0	0.00	0	0.00
Non-conforming Use Alteration	1	1,500.00	1	1,500.00
Step 1 - Soil Review	1	350.00	3	1,050.00
Agricultural Bldg Review	5	1,250.00	28	7,000.00
Dwelling/Property Status/SPR	4	2,900.00	11	6,641.25
Measure 49	0	0.00	0	0.00
Extensions	2	200.00	9	900.00
Misc. Applications	4	3,000.00	12	6,100.00
MONTHLY TOTAL	42	25,115.00	293	104,506.25

Xerox/Microfilm	49.15	195.25
Tapes	30.90	383.70
Maps	0.00	0.00
Comp. Plan/Code/Transportation Books	0.00	0.00
Reports	0.00	0.00
Postage	0.00	0.00
Extensions	988.80	2,623.20
MONTHLY TOTAL	1,068.85	3,202.15

TABLE 9
BUILDING SECTION PERMIT ACTIVITY
FY 2024/2025

CURRENT MONTH: December 2024

DESCRIPTION	MONTHLY TOTALS		YEAR TODATE TOTALS	
	NUMBER	FEES	NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	2	5,896.50	17	47,708.90
Manufactured Homes	3	1,609.20	24	12,148.56
Prefab. Buildings	0	0.00	0	0.00
Additions/Alterations	11	4,404.75	92	57,370.95
Accessory Buildings	2	2,971.50	28	30,132.53
SUBTOTALS	18	14,881.95	161	147,360.94
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	3	6,856.85	46	92,855.40
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	0	0.00
Transaction Fee	0	0.00	0	0.00
Misc. Permits	0	0.00	0	0.00
SUBTOTALS	3	6,856.85	46	92,855.40
Plumbing	12	4,916.93	94	29,170.94
Mechanical	58	6,461.66	345	40,647.26
SUBTOTALS	70	11,378.59	439	69,818.20
Electrical Permits	141	23,134.69	798	176,469.71
Master Electrical Permits	1	117.40	1	117.40
SUBTOTALS	142	23,252.09	799	176,587.11
Demolition/Decommission	0	0.00	3	461.20
Flood Dev. Evaluation	7	1,225.00	55	9,350.00
Misc. Permits	7	2,118.83	50	16,927.80
SUBTOTALS	14	3,343.83	108	26,739.00
PLAN REVIEWS	36	19,465.24	317	534,417.30
SUBTOTALS	36	0.00	317	534,417.30
RAND TOTAL MONT	283	59,713.31	1,870	1,047,777.95

**TABLE 10
CONTRACT CITY PERMIT ACTIVITY
FY 2024/2025**

Current Month: December 2024

DESCRIPTION	NUMBER	FEES	YEAR TO-DATE TOTALS	
			NUMBER	FEES
RESIDENTIAL				
Single Family Dwelling	2	3,373.76	12	25,974.23
Manufactured Homes	1	380.14	3	1,162.58
Prefab. Buildings	0	0.00	0	0.00
Manufactured Home Parks (NEW)	0	0.00	0	0.00
Multi-Family Dwellings	0	0.00	0	0.00
Additions/Alterations	5	1,395.98	38	10,051.96
Accessory Buildings	0	0.00	4	3,037.39
SUBTOTALS	8	5,149.88	57	40,226.16
NON-RESIDENTIAL				
Industrial	0	0.00	0	0.00
Commercial	2	2,707.76	24	42,818.48
Prefab. Buildings	0	0.00	0	0.00
Public	0	0.00	0	0.00
Additions/Alterations	0	0.00	6	1,728.11
SUBTOTALS	2	2,707.76	30	44,546.59
MISC. APPLICATIONS				
Recreational (RV Parks etc.)	0	0.00	0	0.00
Misc. Structures	0	0.00	0	0.00
Miscellaneous Permits	4	2,397.72	14	8,108.02
SUBTOTALS	4	2,397.72	14	8,108.02
Plumbing	7	4,585.26	52	17,726.46
Mechanical	10	983.51	55	5,514.26
SUBTOTALS	17	5,568.77	107	23,240.72
Plan Review	5	1,118.83	40	20,219.60
GRAND TOTAL MONTH	31	16,942.96	208	136,341.09

**TABLE 11
COUNTY PERMIT, PLAN CHECK, & MISC REVENUE
BY FISCAL YEAR**

	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
JULY	113,616.87	77,484.14	82,404.31	37,173.04	85,504.25	92,239.85
AUG	217,461.46	95,732.23	88,155.76	85,872.59	92,386.84	108,325.52
SEPT	96,258.43	82,690.70	76,855.24	41,121.35	132,030.49	87,858.26
OCT	101,242.25	79,672.58	89,772.08	56,229.51	132,345.60	99,490.82
NOV	85,188.21	91,665.20	44,033.65	42,022.76	117,856.67	379,867.78
DEC	63,127.55	112,792.14	27,931.62	40,539.64	86,286.60	57,265.48
JAN	67,796.29	76,309.72	23,973.95	41,300.55	57,259.39	
FEB	96,198.93	47,947.91	48,470.08	49,872.30	74,352.15	
MAR	117,543.65	69,127.59	69,694.82	164,143.26	37,353.67	
APR	113,700.67	103,850.68	51,810.69	64,547.02	42,680.08	
MAY	90,138.22	61,270.86	71,863.53	75,963.78	160,113.19	
JUN	85,017.44	70,631.10	81,621.33	63,970.50	197,922.67	
TOTAL	1,247,289.97	969,174.85	756,587.06	762,756.30	1,216,091.60	825,047.71

**TABLE 12
CONTRACT CITY PERMIT REVENUE
BY FISCAL YEAR**

	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
JULY	29,344.35	13,059.10	170,862.28	14,481.91	7,469.81	18,226.63
AUG	19,427.50	33,448.35	31,075.46	31,190.65	72,692.87	25,766.36
SEPT	15,595.37	55,466.88	57,223.05	25,481.66	36,928.26	18,792.25
OCT	41,208.37	31,518.40	15,331.99	23,719.08	22,649.18	31,989.29
NOV	70,234.77	9,395.01	28,909.11	44,358.49	46,617.64	7,488.20
DEC	15,984.40	25,222.81	37,232.20	25,887.93	13,903.40	7,906.24
JAN	22,529.94	22,246.17	7,774.24	14,452.92	17,103.42	0.00
FEB	47,698.94	21,535.68	65,052.25	12,187.50	5,057.92	0.00
MAR	55,798.39	63,166.07	10,334.59	4,122.82	77,549.63	0.00
APR	42,504.60	15,948.31	4,034.30	11,086.65	11,963.89	0.00
MAY	42,346.01	28,446.88	10,696.30	18,858.57	18,351.43	0.00
JUN	32,291.64	64,939.34	16,133.37	50,417.88	61,934.96	0.00
TOTAL	434,964.28	360,547.10	363,006.91	470,213.47	392,222.41	110,168.97

**TABLE 13
ELECTRICAL PERMIT REVENUE
BY FISCAL YEAR**

	2019/2020	2020/2021	2021/2022	2022/2023	2024/2025	2024/2025
JULY	22,715.00	12,081.00	19,671.25	15,285.25	19,207.60	30,797.61
AUG	19,484.00	19,901.00	25,964.60	26,724.50	26,994.50	67,490.61
SEPT	17,429.00	22,700.00	25,437.00	28,274.00	27,116.56	27,130.85
OCT	24,222.50	27,020.00	21,763.00	27,158.50	25,455.43	25,954.35
NOV	24,998.00	28,993.70	24,648.71	27,146.00	24,555.90	23,140.55
DEC	18,521.00	30,285.10	17,055.50	23,058.75	17,447.85	19,349.30
JAN	19,702.00	22,736.40	15,145.00	23,920.00	18,741.16	0.00
FEB	15,424.63	27,818.25	23,627.25	23,254.00	33,803.43	0.00
MAR	20,688.50	30,391.25	23,675.50	20,490.00	31,404.61	0.00
APR	30,663.00	25,127.50	26,044.50	22,785.75	30,519.54	0.00
MAY	23,846.50	23,393.93	20,205.25	27,216.85	36,780.37	0.00
JUN	22,829.38	29,276.05	25,005.50	26,179.25	24,454.70	0.00
TOTAL	260,523.51	263,047.00	268,243.06	291,492.85	316,481.65	193,863.27

TABLE 14
PLANNING & BUILDING DEPARTMENT
FY 2024/2025 REVENUE AND EXPENDITURES
 December 2024

LINE ITEM DESCRIPTION	ADMIN..	PLANNING	BUILDING	ELECTRICAL	BUDGET TOTAL
REVENUE					
REFUNDS/RESTITUTION	92,000.00				0.00
PLANNING FEES		154,071.50			110,591.25
ELECTRIC PERMITS				216,254.65	193,801.15
BLDG, MECH, PLUMB PERMITS			412,509.38		297,132.34
MISC. PERMITS & PLAN REVIEW			244,312.76		590,116.38
REIMBURSEMENTS			1,788.08		3,525.00
SALES	4,633.50				361.80
CET FEES	3,373.47				1,322.87
CONTRACT CITIES			201,665.34		102,625.41
DEPOSIT SUSPENSE	0.00				0.00
CODE ENFORCEMENT CLEAN UP	233.72				0.00
FEE OVERAGES/SHORTAGES	75.47				1,440.29
TECHNOLOGY FEE					16,484.05
SALE OF COUNTY EQUIPMENT	0.00				0.00
TOTAL REVENUE	\$7,848.72	\$154,071.50	\$860,275.56	\$216,254.65	\$1,317,400.54
EXPENDITURES PERSONAL SVS					
ELECTRICAL INSPECTOR I			50,985.00		50,985.00
ELECTRICAL INSPECTOR II				22,470.00	22,470.00
BLDG. INSPECTOR I					0.00
BLDG. INSPECTOR II			40,005.75		40,005.75
PLUMBING INSPECTOR I			48,556.00		48,556.00
PLANS EXAMINER I					27,110.00
PLANS EXAMINER II			0.00		0.00
BLDG INSP-CODE ENF		0.00	0.00		0.00
CODE ENFORCEMENT TECH			58,321.39		58,321.39
ADMIN ASST/OFFICE MANAGER 1	10,350.00		7,762.50	7,762.50	25,875.00
OFFICE SPECIALIST 1	19,844.00				19,844.00
OFFICE SPECIALIST 2	0.00	0.00	0.00	0.00	0.00
OFFICE SPECIALIST 3	0.00	0.00	0.00	0.00	0.00
PERMIT CLERK			19,195.56		19,195.56
ASSISTANT PLANNER		23,105.60	5,776.40		28,882.00
ASSOCIATE PLANNER		32,778.00			32,778.00
SENIOR PLANNER		0.00	0.00		0.00
PLANNING MANAGER					53,118.00
BLDG. OFFICIAL	7,967.70		34,526.70	10,623.60	53,118.00
DIRECTOR	29,181.00	17,508.60	8,754.30	2,918.10	58,362.00
TEMPORARY HELP				2,172.50	2,172.50
OVERTIME				0.00	0.00
WAGES	\$67,342.70	\$73,392.20	\$222,898.60	\$45,946.70	\$540,793.20
LONGEVITY PAY	92.96	1,128.78	106.24		1,327.98
LEAD WORKER	0.00				0.00
CERTIFICATION PAY			0.00		0.00
FRINGE BENEFITS	10,479.38	41,917.51	79,643.27	77,547.39	209,587.54
PAYROLL COSTS	10,641.75	42,567.01	80,877.31	78,748.96	212,835.03
SALARY BENEFITS & ADJ.	0.00	0.00	0.00	0.00	0.00
TOTAL PERSON. SERVICES	\$88,556.79	\$159,005.50	\$383,525.42	\$202,243.05	\$964,543.75
MATERIALS & SERVICES					
SUPPLIES	494.28	494.28	1,977.13	1,977.13	4,942.83
PRINT & REPRODUCTION	19.83	59.48	158.60	158.60	396.50
POSTAGE	234.23	3,747.71	234.23	468.46	4,684.64
SUBSCRIPT. & MEMBERSHIP		452.38	959.05	398.09	1,809.52
ACCELA SOFTWARE					0.00
NOTICE & PUBLICATION		1,795.61	1,945.25		3,740.86
MARKETING					0.00
MARKETING/PRODUCTION&MATERIALS				(658.75)	0.00
COPIER MAIN & USAGE	1,187.47	1,187.47	1,187.47	1,187.47	4,749.88
AVOCETTE SOFTWARE					0.00
P.C.'S, ACCESS., SOFTWARE	182.87	182.87	182.87	182.87	731.48
SCHOOLS & SEMINARS	3,223.62				3,223.62
MEETINGS/TRAVEL	818.07				818.07
TELEPHONE	21.02	168.15	105.09	126.11	420.37
VISA BANK CHARGES		4,675.44	18,701.75		23,377.19
FUND INTEREST EXPENSE					0.00
REPAIRS & MAINTENANCE	5.58	119.97	69.75	83.70	279.00
COMPUTER SUPPLIES & EQUIP	821.00	821.00	821.00	821.00	3,283.98
CODE ENFORCEMENT/CLEAN UP					0.00
CELL PHONE ALLOCATION					240.00
REFUNDS		0.00	0.00	0.00	0.00
REFUNDS/RESTITUTION					0.00
TAXABLE MEALS REIMBURSEMENT					0.00
OTHER CONTRACTED SERVICES			0.00		0.00
TOTAL MAT. & SERVICES	\$7,007.96	\$13,704.35	\$26,342.19	\$4,744.69	\$52,697.94
CAPITAL OUTLAY					
MOTOR VEHICLE			29,848.70		29,848.70
SPECIAL EQUIP. (SIERRA)					0.00
TOTAL CAPITAL OUTLAY	\$0.00	\$0.00	\$29,848.70	\$0.00	\$29,848.70
TOTAL EXPENDITURES	\$95,564.75	\$172,709.85	\$409,867.60	\$206,987.74	\$1,047,090.39
LESS REVENUE	\$7,848.72	\$154,071.50	\$860,275.56	\$216,254.65	\$1,317,400.54
GEN. FUND EXPENDITURES	\$87,716.03	\$18,638.35	(\$450,407.96)	(\$9,266.91)	(\$270,310.15)

LINN COUNTY

Activity Report by Dept, Fund

as of 12/31/2024 (50.0% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
3070	2410	23,500.00	240,000.00	0.00	240,000.00	110,591.25	129,408.75	46.0
	PLANNING FEES							
3137	2410	19,349.30	265,000.00	0.00	265,000.00	193,801.15	71,198.85	73.1
	ELECTRICAL PERMIT							
3138	2410	21,831.74	310,000.00	0.00	310,000.00	229,286.93	80,713.07	74.0
	BUILDING PERMIT							
3140	2410	5,717.74	25,000.00	0.00	25,000.00	31,660.29	-6,660.29	126.6
	MISCELLANEOUS PERMITS							
3150	2410	300.00	32,000.00	0.00	32,000.00	3,525.00	28,475.00	11.0
	REIMBURSEMENTS							
3170	2410	87.60	5,000.00	0.00	5,000.00	361.80	4,638.20	7.2
	SALES							
3178	2410	423.13	4,000.00	0.00	4,000.00	1,322.87	2,677.13	33.0
	C.E.T. FEE							
3179	2410	7,906.24	380,000.00	0.00	380,000.00	102,625.41	277,374.59	27.0
	CONTRACT CITIES							
3182	2410	19,421.86	260,000.00	0.00	260,000.00	558,456.09	-298,456.09	214.7
	PLAN REVIEW							
3183	2410	6,039.56	89,000.00	0.00	89,000.00	41,205.15	47,794.85	46.2
	MECHANICAL PERMITS							
3186	2410	4,166.98	85,400.00	0.00	85,400.00	26,640.26	58,759.74	31.1
	PLUMBING PERMITS							
3187	2410	2,097.95	0.00	0.00	0.00	16,484.05	-16,484.05	0.0
	TECHNOLOGY FEE							
3220	2410	0.00	64,000.00	0.00	64,000.00	0.00	64,000.00	0.0
	GRANTS							
3242	2410	0.00	7,000.00	0.00	7,000.00	0.00	7,000.00	0.0
	SALE OF COUNTY EQUIPMENT							
3265	2410	-86.43	0.00	0.00	0.00	1,440.29	-1,440.29	0.0
	OVERAGES/SHORTAGES							
	TOTAL REVENUE	110,755.67	1,766,400.00	0.00	1,766,400.00	1,317,400.54	448,999.46	74.5
5002	2410	3,325.00	39,272.00	0.00	39,272.00	19,844.00	19,428.00	50.5
	OFFICE SPECIALIST I							
5044	2410	4,344.00	46,072.00	0.00	46,072.00	25,875.00	20,197.00	56.1
	ADMIN ASST/OFFICE MANAGER I							
5305	2410	5,422.00	0.00	0.00	0.00	27,110.00	-27,110.00	0.0
	PLANS EXAMINER I							
5306	2410	0.00	69,133.00	0.00	69,133.00	0.00	69,133.00	0.0
	PLANS EXAMINER II							
5311	2410	8,543.00	99,240.00	0.00	99,240.00	50,985.00	48,255.00	51.3
	ELECTRICAL INSPECTOR I							
5312	2410	3,780.00	50,020.00	0.00	50,020.00	22,470.00	27,550.00	44.9
	ELECTRICAL INSPECTOR II							
5317	2410	8,136.00	94,512.00	0.00	94,512.00	48,556.00	45,956.00	51.3
	PLUMBING INSPECTOR I							
5321	2410	9,770.26	116,850.00	0.00	116,850.00	58,321.39	58,528.61	49.9
	CODE ENFORCEMENT TECH							
5323	2410	0.00	61,470.00	0.00	61,470.00	0.00	61,470.00	0.0
	BLDG INSP-CODE ENFORCEMENT							
5326	2410	7,376.00	61,470.00	0.00	61,470.00	40,005.75	21,464.25	65.0
	BUILDING INSPECTOR II							
5330	2410	3,492.00	45,680.00	0.00	45,680.00	19,195.56	26,484.44	42.0
	PERMIT CLERK							
5340	2410	4,916.00	56,658.00	0.00	56,658.00	28,882.00	27,776.00	51.0
	ASSISTANT PLANNER							
5342	2410	5,463.00	64,444.00	0.00	64,444.00	32,778.00	31,666.00	50.8
	ASSOCIATE PLANNER							
5355	2410	8,853.00	102,840.00	0.00	102,840.00	53,118.00	49,722.00	51.6
	PLANNING MANAGER							
5360	2410	8,853.00	102,840.00	0.00	102,840.00	53,118.00	49,722.00	51.6
	BUILDING OFFICIAL							
5370	2410	9,727.00	115,277.00	0.00	115,277.00	58,362.00	56,915.00	50.6
	DIRECTOR PLANNING & BUILDING							
5550	2410	320.00	50,000.00	0.00	50,000.00	2,172.50	47,827.50	4.3
	TEMPORARY HELP							
5920	2410	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	0.0
	OVERTIME							
5960	2410	221.33	2,571.00	0.00	2,571.00	1,327.98	1,243.02	51.6
	LONGEVITY PAY							
5980	2410	36,025.47	401,460.00	0.00	401,460.00	209,587.54	191,872.46	52.2
	FRINGE BENEFITS							
5985	2410	36,091.13	432,160.00	0.00	432,160.00	212,835.03	219,324.97	49.2
	PAYROLL COSTS							

LINN COUNTY

Activity Report by Dept, Fund

as of 12/31/2024 (50.0% Months within Fiscal Year)

24 PLANNING & BUILDING
10 GENERAL FUND

Account	Title	MTD	Adopted Budget	Transfers	Final Budget	Actual YTD	Balance	% Used
5990	2410 SALARY & BENEFITS ADJUSTMENTS	0.00	92,997.00	0.00	92,997.00	0.00	92,997.00	0.0
	TOTAL PERSONAL SERVICES	164,658.19	2,106,466.00	0.00	2,106,466.00	964,543.75	1,141,922.25	45.7
6110	2410 SUPPLIES	626.31	12,000.00	0.00	12,000.00	4,942.83	7,057.17	41.1
6120	2410 PRINTING & REPRODUCTION	0.00	3,200.00	0.00	3,200.00	396.50	2,803.50	12.3
6125	2410 COPIER MAINT & USAGE	542.68	8,000.00	0.00	8,000.00	4,749.88	3,250.12	59.3
6150	2410 POSTAGE	638.36	9,000.00	0.00	9,000.00	4,684.64	4,315.36	52.0
6170	2410 SUBSCRIPTIONS & MEMBERSHIPS	1,455.60	5,000.00	0.00	5,000.00	1,809.52	3,190.48	36.1
6180	2410 NOTICES & PUBLICATIONS	253.53	4,500.00	0.00	4,500.00	3,740.86	759.14	83.1
6195 -	2410 P.C.'S, ACCESS, SOFTWARE	0.00	10,700.00	0.00	10,700.00	731.48	9,968.52	6.8
6200	2410 MEETINGS / TRAVEL	0.00	4,000.00	0.00	4,000.00	818.07	3,181.93	20.4
6205	2410 SEMINARS / SCHOOLS / TRAINING	0.00	10,000.00	0.00	10,000.00	3,223.62	6,776.38	32.2
6250	2410 TELEPHONE	0.00	12,000.00	0.00	12,000.00	420.37	11,579.63	3.5
6280	2410 REPAIRS & MAINTENANCE	10.00	5,000.00	0.00	5,000.00	279.00	4,721.00	5.5
6301	2410 VISA BANK CHARGES	2,424.00	18,000.00	0.00	18,000.00	23,377.19	-5,377.19	129.8
6333	2410 COMPUTER SUPPLIES & EQUIP.	0.00	27,000.00	0.00	27,000.00	3,283.98	23,716.02	12.1
6357	2410 CODE ENFORCEMENT/CLEAN UP	0.00	60,000.00	0.00	60,000.00	0.00	60,000.00	0.0
6405	2410 CELL PHONE ALLOCATION	40.00	480.00	0.00	480.00	240.00	240.00	50.0
6695	2410 REFUNDS	0.00	15,000.00	0.00	15,000.00	0.00	15,000.00	0.0
6900	2410 TAXABLE MEALS REIMBURSEMENT	0.00	100.00	0.00	100.00	0.00	100.00	0.0
	TOTAL MATERIALS & SERVICES	5,990.48	203,980.00	0.00	203,980.00	52,697.94	151,282.06	25.8
7460	2410 MOTOR VEHICLE	0.00	35,000.00	0.00	35,000.00	29,848.70	5,151.30	85.2
	TOTAL CAPITAL OUTLAY	0.00	35,000.00	0.00	35,000.00	29,848.70	5,151.30	85.2
	REVENUE	110,755.67	1,766,400.00	0.00	1,766,400.00	1,317,400.54	448,999.46	74.5
	EXPENDITURE	170,648.67	2,345,446.00	0.00	2,345,446.00	1,047,090.39	1,298,355.61	44.6
	FUND BALANCE TOTAL					270,310.15		

Fire Hardening Grant Program

We did not receive any applications for the month of December. One grant payment was sent in December in the amount of \$5200.00

CODE ENFORCEMENT

END OF YEAR 2024 Statistics

New Cases Received

2024 END OF YEAR

Cases by Category

OCCUPIED RVS (RV)	31
ILLEGAL BUSINESS (IB)	2
JUNK (J)	16
MARIJUANA GROW (MJ)	0
DRAINAGE(D)	6
NEIGHBOR DISPUTE (ND)	2
CONSTRUCTION W/O PERMITS (UP)	56
MULTIPLE DWELLINGS (MD)	4
LIVESTOCK (LS)	0
EASEMENT (E)	3
MEDICAL HARDSHIP (MH)	1
HOMELESS ENCAMPMENT (HE)	3
DANGEROUS CONDITIONS (DC)	4
Events (E)	1
Vegation for City Contracts (V)	2
Light Pollution (LP)	1
Setbacks (SB)	4
Land Use/ Zoning (Z)	2
CHICKEN FARM / FLOOD PLAIN (FP)	1
(Some files have multiple categories)	

Total new FOR 2024

139

Cases Closed

Total Closed FOR 2024

194

Highlighted Cases

12/9/2024

Sheriff's deputies accompanied Code Enforcement on an inspection on Glass Street in Crawfordsville. People have been living there for 10 years without electricity and water. Now the property owner has died and the activity level there has increased as people move in and out. Code Enforcement was able to make contact with a person occupying the property who will work on bringing it into compliance.

12/09/2024

Three people were cited on Mark's Ridge in Sweet Home after repeated extensions were given to the owners to move occupied RVs off the property and haul off junk. Numerous complaints had come in from several neighbors about the ongoing and late-night activity at this location.

12/12/2024

Arrangements were made to inspect an RV on Manitau Road in Stayton after the owners moved the occupants into the house and removed a septic holding tank that had been buried next to the RV. While it was recommended they move the RV to another part of the property out of sight of the complainant, they do not want to move it and can store it anywhere they want on their own property.

12/18/2024

Several attempts had been made to contact the owners of a property on Brewster Road in Lebanon about numerous occupied RVs there. Notifications through the mail had been returned unopened and were then hand-delivered to the house. As a last resort, a personal note was written and placed on the front door, which did result in a phone call from the owner to discuss the situation.

Special Meetings

12/4/2024

Code Enforcement participated in an International Code Council (ICC) training session on Basic Code Enforcement.

Court Cases

12/18/2024

After 2 "not guilty" pleas were made about occupying RVs on Wiley Creek in Sweet Home, trials were scheduled and then heard by the judge. In 1 case, the defendant did not appear and was fined by default. In the 2nd case, the defendant had no real argument in favor of a dismissal of the charge but simply said she had no place to go. Instead of fining her, Code Enforcement asked for and received a 30 day extension for the defendant to have more time to relocate off the property.

12/18/2024

The property owner, and operator of a vehicle repair business on East Lacombe Road in Lebanon, reappeared in court and was fined a significant amount for failure to remove all the inoperable vehicles and junk from his property. He reported to the judge there were complications in a divorce settlement that kept him from moving forward but the judge told him he needed to find a way to resolve them and come into compliance.

12/18/2024

The owners of properties on Horseshoe Loop at Santiam Highway in Lebanon, with numerous inoperable vehicles and junk scattered around a Quonset hut, were given an extension in court to continue to remove the vehicles and other junk from the property.



LINN COUNTY PLANNING AND BUILDING DEPARTMENT

Steve Wills, Director

Room 114, Linn County Courthouse
PO 100 Box, Albany, Oregon 97321
Phone 541-967-3816, Fax 541-926-2060
www.linncountyor.gov

AGENDA

January 14, 2025; 7:00 pm

Linn County Planning Commission
Old Armory Building, George Miller Room B
(Corner of 4th Avenue and Lyon Street, Albany, Oregon)

Call to Order

Approval of Minutes of December 10, 2024

Cases Scheduled for Hearing:

PD24-0237; Continued from December 10, 2024 – For deliberation and decision only. An appeal by Nimby NBR, of the Linn County Planning Director decision approving a conditional use permit. Build Lebanon Trails (Applicant) is requesting a conditional use permit to establish a multi-use public trail. The properties are adjacent to Isabella Street, at the intersection of Isabella Street and Santiam Street, and adjacent to the city limits of Lebanon (T12S, R02W, Section 11AC, Tax Lot 1200 and T12S, R02W, Section 11BD, Tax Lot 2000). This is a de novo hearing.

Other Business

General Discussion

Adjournment

**Linn County Planning & Building
Land Use Applications Tracking Sheet
December 2024**

DATE	FILE # & NAME	PLANNER	STATUS
12/3/2024	PD24-0403; KOCH, Terry & Judith (In-Home Comm)	Alyssa	Approved
12/3/2024	PD24-0405; BROCK, Mary J. (EP)	Alyssa	Approved
12/6/2024	PD24-0408; REYNOLDS CONSUMER PROD (SPR)	Alyssa	Approved
12/6/2024	PD24-0409; RUSH, David (MH)	Julia	Pending
12/9/2024	PD24-0411; Eicher Family Farm LLC (PLA)	Alyssa	Approved
12/9/2024	PD24-0412; WRIGHT, Bert & Janet (Step One)	Julia	Complete
12/9/2024	PD24-0413; ZURCHER, James (NC)(V)	Kate	Incomplete
12/10/2024	PD24-0414; BLAIR, Dennis (V)	Alyssa	Approved
12/11/2024	PD24-0415; HOLBERT, Maggi (MH)	Alyssa	Approved
12/12/2024	PD24-0416; PIRATE NATION (Outdoor Assembly)	Alyssa	Pending
12/12/2024	PD24-0417; PIRATE NATION (Outdoor Assembly)	Alyssa	Pending
12/12/2024	PD24-0380; AT&T (SPR)	Alyssa	Approved
12/12/2024	PD24-0419; CORLISS, Victor & Laurie (V)	Alyssa	Approved
12/13/2024	PD24-0420; ARMS, Jon (Private Burial)	Kate	Approved
12/16/2024	PD24-0421; WOOLEY, Joshua (RD)	Alyssa	Approved
12/19/2024	PD24-0425; City of Harrisburg (CU)(GO)	Alyssa	Pending
12/23/2024	PD24-0428; Danneberg, Paul (CU)	Kate	Pending
12/30/2024	PD24-0430; TRUE NATURE FARM (LUC)	Julia	Approved
12/31/2024	PD24-0431; SILBERNAGEL, Tony (PS)	Alyssa	Pending
12/31/2024	PD24-0434; US MARKET (SPR)	Kate	Pending

LINN COUNTY, OREGON
 QUARTERLY FINANCIAL REPORT for Quarter Ended December 31, 2024

To: Commissioner Nyquist, Commissioner Sprenger, Commissioner Tucker, Darrin Lane, and Michelle Hawkins
 Prepared by: Bill Palmer

FOCUSED FUNDS	
10-GENERAL- UNRESTRICTED	
10-GENERAL-COMMITTED	
10-GENERAL- OVERALL	
21-GENERAL ROAD	
39-LE 4-Yr Levy Fund	
51-HEALTH	
TOTAL FOCUS FUNDS	

BEGINNING FUND BALANCES			
Budget	Actual	Change	
2024-2025	July 1, 2024		
5,188,098	7,694,778	2,506,680	
3,636,712	3,585,435	(51,277)	
8,824,810	11,280,213	2,455,403	
11,450,000	27,449,754	15,999,754	
12,784,031	13,837,928	1,053,897	
33,678,031	35,374,871	1,696,840	
66,736,872	87,942,766	21,205,894	

FUND BALANCES			
Actual	Actual	Change	
12/31/2024	12/31/2023		
13,976,078	11,451,237	2,524,841	
3,706,432	3,357,884	348,548	
17,682,510	14,809,121	2,873,389	
25,989,522	21,833,979	4,155,543	
28,862,000	27,103,645	1,758,355	
40,692,161	29,670,248	11,021,913	^a
113,226,193	93,416,993	19,809,200	

% Spent to date	
12/31/2024	12/31/2023
41.80%	40.00%
27.10%	32.80%
36.70%	35.30%
25.10%	28.30%

GL5011 rpt from py report

GL 5011, % col from py report

OTHER FUNDS	
22-Fair	
24-Law Library	
27-General Grants	
28-Bike Trails	
31-Corner Preservation	
41-Historical Restoration	
42-County Forest	
63-County School Fund	
68-FedFores/restricted	
72-Internal Service Fund	
TOTAL OTHER FUNDS	
TOTAL ALL FUNDS	

-	166,845	166,845	
158,000	166,110	8,110	
12,917,302	11,852,355	(1,064,947)	
423,900	430,489	6,589	
243,148	297,540	54,392	
13,536	14,031	495	
715,000	614,609	(100,391)	
-	-	-	
152,000	343,352	191,352	
1,543,050	2,154,831	611,781	
16,165,936	16,040,162	(125,774)	
82,902,808	103,982,928	21,080,120	

(30,424)	10,521	(40,945)	
232,070	222,143	9,927	
11,286,497	15,583,229	(4,296,732)	^b
504,274	358,511	145,763	
310,010	291,471	18,539	
14,320	13,681	639	
757,838	906,461	(148,623)	
176,623	351,150	(174,527)	
343,352	-	343,352	
2,182,884	1,785,421	397,463	
15,777,444	19,522,588	(3,745,144)	
129,003,637	112,939,581	16,064,056	

99.90%	99.40%
19.90%	18.90%
22.20%	31.40%
0.00%	0.00%
15.20%	25.00%
0.00%	0.00%
10.00%	1.10%
0.00%	0.00%
0.00%	0.00%
18.60%	10.50%

no begin balance in revenue from py report

FOCUSED FUNDS	
10-GENERAL	
21-GENERAL ROAD	
39-LE 4-Yr Levy Fund	
51-HEALTH	

Revenue and Expense			
Actual dollars	Change	% Chg	
12/31/2024	12/31/2023		
28,554,602	27,399,274	1,155,328	4.22%
22,152,304	21,019,831	(1,132,473)	-5.39%
7,841,195	9,090,131	(1,248,936)	-13.74%
9,301,427	10,461,174	1,159,747	11.09%
33,791,781	32,471,860	1,319,921	4.06%
18,767,709	16,126,916	(2,640,793)	-16.38%
24,697,257	23,006,191	1,691,066	7.35%
19,379,966	17,714,135	(1,665,831)	-9.40%

Overall Linn County % spent:	
Personal Svcs	43.40%
Mat'l's & Svcs	40.00%
Capital Outlay	11.70%
	31.00%
	33.00%

Rev	
Exp	
Rev	
Exp	
Rev	
Exp	
Rev	
Exp	

^a This difference is mainly due to the large begin balance carryover.
^b This balance is down due to Building purchases in the prior year.



LINN COUNTY PROPERTY MANAGEMENT
104 SW 4th Avenue, Room 123 Albany, Oregon 97321
Phone: (541) 967-3807

Date: January 14, 2025
To: Board of Commissioners
From: Rachel Adamec, Real Property Program Manager
RE: Sealed Bid, Continued Discussion - Property Account #851749
Sealed Bid Opening – Property Account #319240

Sealed Bid, Continued Discussion - Property Account #851749 (12S-1W-29C-1801)

October 29, 2024 - Sealed bid opened from Kent Blair for \$5,280.

Property details:

Foreclosure Date: September 11, 2012
Auction Date: February 27, 2015
Minimum Bid @ Auction: \$18,940
RMV: \$148,800
Sealed Bid Minimum: \$2,841 (ORS 275.200(2))
Taxlot Size: 1.23 acres
Zoning: Rural Residential, 2.5 acre minimum

This property is on the south side of Highway 20 about 1/3 mile west of Waterloo Rd.



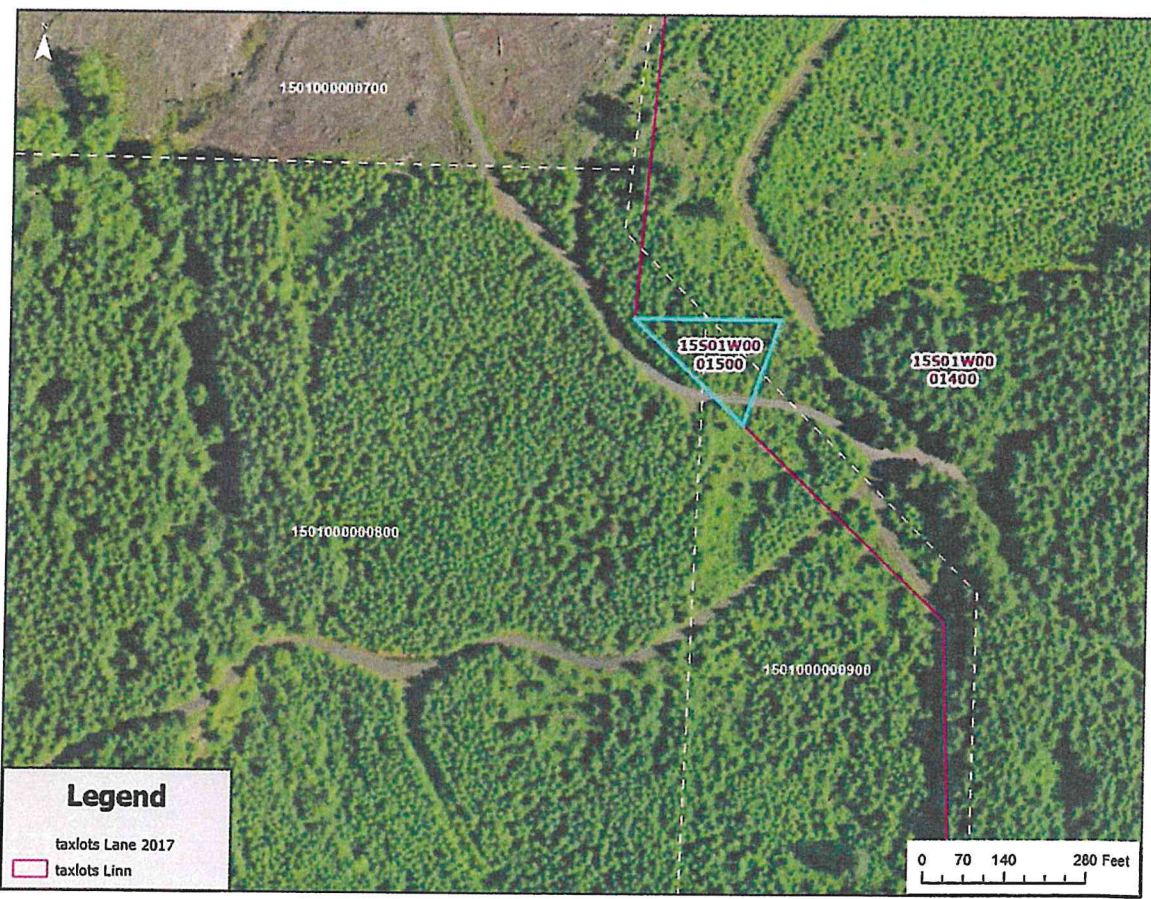
Sealed Bid Opening - Property Account #319240 (15S-1W-1500)

Property Management received one sealed bid for this property.

Property details:

Foreclosure Date: October 1, 2015
RMV: \$5,000
Taxlot Size: .25 acre
Zoning: Forest Conservation and Management

This property is on the border between Linn and Lane County, west of Brush Creek Road.



TL 1400 – Weyerhaeuser Timber Holdings Inc.
TL 800 - Weyerhaeuser Timber Holdings Inc.
TL 900 – Franklin-Clarkson Timber Co. LLC



Linn County Road Department

*Providing safe and efficient transportation to
citizens and visitors of Linn County.*

Memorandum

Date: 1/8/2025

To: Linn County Board of Commissioners

From: Wayne Mink, Roadmaster *WEM*

RE: Background Information for Agenda Items – 1/14/2025

The Road Department has the following items on the Board of Commissioners agenda for the weekly meeting on January 14, 2025. The following is a brief description of the items.

Resolution & Order 2025-018 – Bid Advertisement, Owl Creek, Peoria Road Bridge Replacement Project

This is a Resolution & Order to authorize the publication of a bid advertisement and set the bid opening date for the Owl Creek, Peoria Road Bridge Replacement Project.

Resolution & Order 2025-019 – Bid Advertisement, Cox Creek, Goldfish Farm Road Bridge Replacement Project

This is a Resolution & Order to authorize the publication of a bid advertisement and set the bid opening date for the Cox Creek, Goldfish Farm Road Bridge Replacement Project.

We request your approval.