



LINN COUNTY JUVENILE DEPARTMENT  
104 SW 4<sup>th</sup> Ave. Suite 200 / PO Box 100  
Albany OR 97321  
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## REPORT TO COMMISSIONERS

### Update for February 2025

*Submitted by Torri Lynn; Juvenile Department Director*

### **Detention**

Benton: 8 youth were held for 21 total of days of care, 0 females and 8 males.

Total Admissions to Detention = 8

Average Daily Population = 0.75 youth

Average Length of Stay = 2.65 days

Linn: 22 youth were held for 201 total of days of care, 9 females and 13 males.

Total Admissions to Detention = 28

Average Daily Population = 7.18 youth

Average Length of Stay = 7.18 days

Lincoln: 4 youth were held for 66 total days of care, 0 females and 4 males

Total Admissions to Detention = 4

Average Daily Population = 2.36 youth

Average Length of Stay = 16.50 days

Clackamas: youth were held for total days of care, females and males

Total Admissions to Detention =

Average Daily Population = youth

Average Length of Stay = days

Marion: 1 youth were held for 25 total days of care, 0 females and 1 males

Total Admissions to Detention = 2

Average Daily Population = 0.89 youth

Average Length of Stay = 12.50 days

Facility: Unduplicated youth: 35

Total Admissions: 42

Total Days of Care: 313

Average Daily Population: 11.18

Average Length of Stay: 7.45

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## Time for Change Program:

### ***Probation***

The Juvenile Department received 38 referrals during the month of February 2025.

Of the 38 referrals, 5 represent dependency, 12 status and 21 criminal.

There are currently 179 youth in the Probation Unit either on probation or pending court with 30 of those being assessed high-risk.

There are currently 95 youth under the Community Programs Unit serving on informal probation and the Intervention Specialist is currently serving 101 youth. 94 of those youth are from the community with no involvement with law enforcement.

Victim Advocate made 108 contacts.

Cases Unassigned: 8

OYA Cases: 18

DA Review: 15

### ***Work Crew***

Tier 1 – 6 youth completed 124.00 hours of community service in 11 project days. In 2024 7 youth completed 121.00 hours of service during the same time period.

Tier 2 – 31 youth completed 487.00 hours of work crew in 18 project days. In 2024 17 youth completed 301.75 hours of service during the same time period.

Restitution Program – 2 youth completed 33.75 hours

Community Wildfire Risk Reduction Program - 3 youth completed 69.25 hours

**Miscellaneous Business** - Community Wildfire Defense Grant Application Completed – provides money to purchase raingear, boots for youth to keep as they prepare for jobs.

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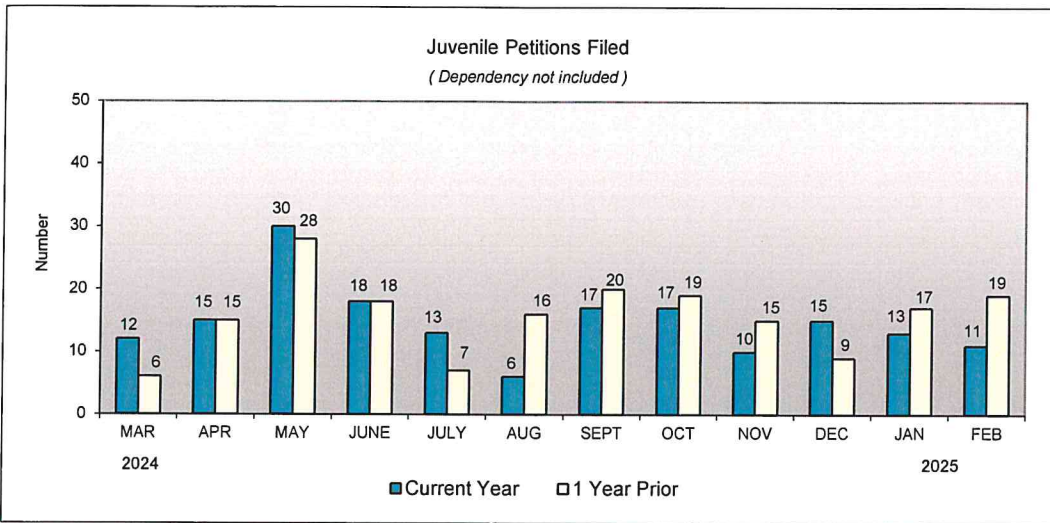
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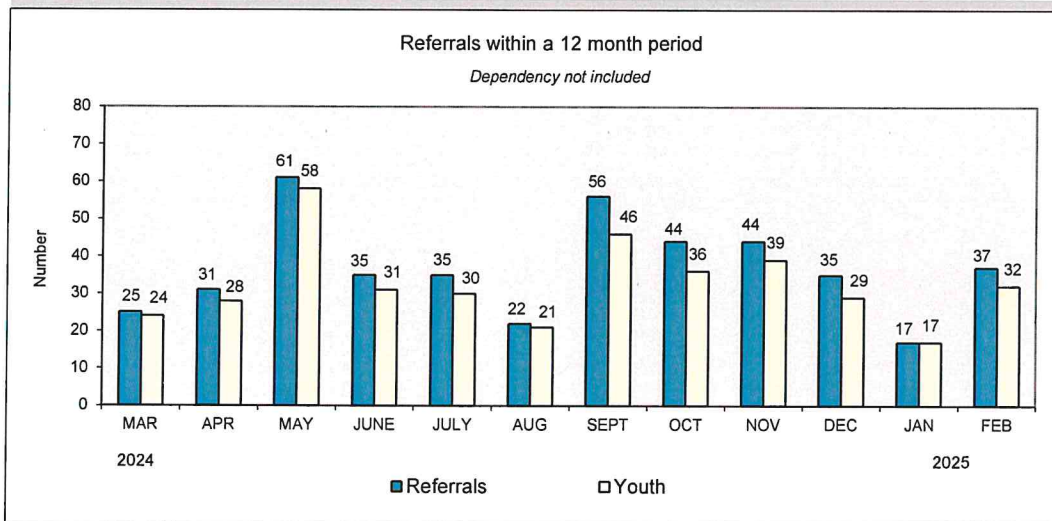
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Linn County Juvenile Department  
**FEBRUARY 2025 Statistics**

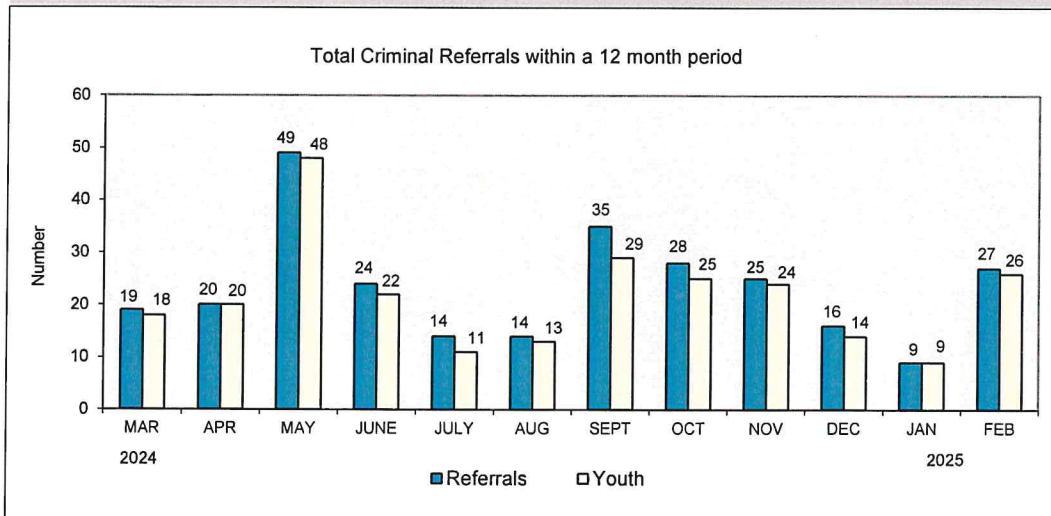


PETITIONS	
Current	177
Last	189
Difference	-12



REFERRALS	
Current	442
Last	462
Difference	-20

YOUTH	
Current	391
Last	412
Difference	-21



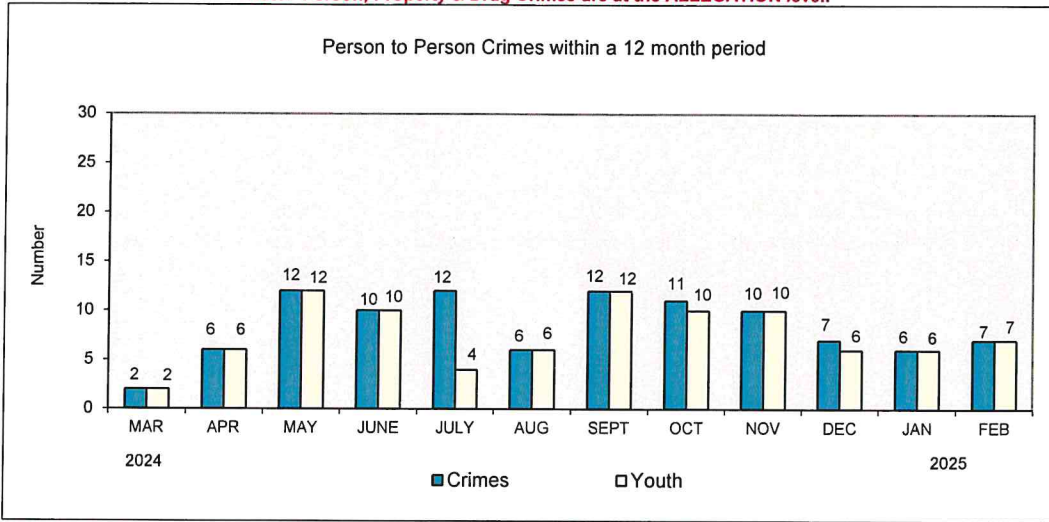
CRIMINAL REFERRALS	
Current	280
Last	300
Difference	-20

YOUTH	
Current	259
Last	282
Difference	-23



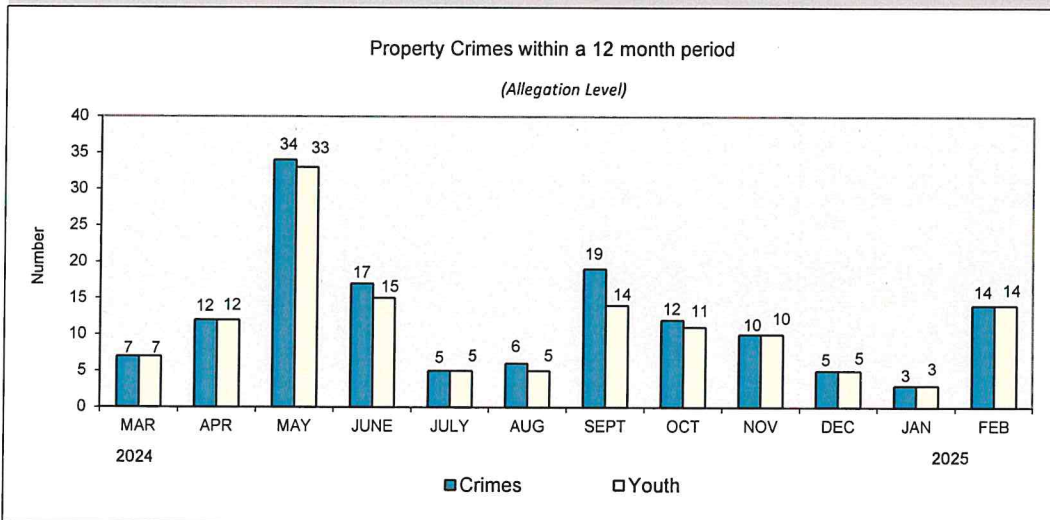
Linn County Juvenile Department  
**FEBRUARY 2025 Statistics**

**Note: Person, Property & Drug Crimes are at the ALLEGATION level.**



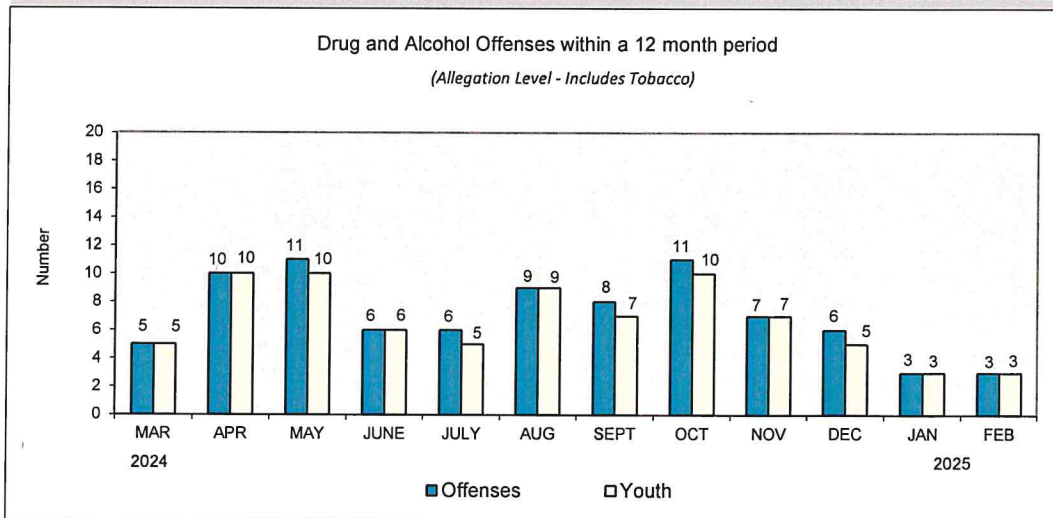
CRIMES	
Current	101
Last	71
Difference	30

YOUTH	
Current	91
Last	70
Difference	21



CRIMES	
Current	144
Last	156
Difference	-12

YOUTH	
Current	134
Last	131
Difference	3



CRIMES	
Current	85
Last	81
Difference	4

YOUTH	
Current	80
Last	80
Difference	0





# Linn County Road Department

*Providing safe and efficient transportation to  
citizens and visitors of Linn County.*

## *Memorandum*

**Date:** March 19, 2025  
**To:** Linn County Board of Commissioners  
**From:** Wayne Mink, Roadmaster *WEM*  
**RE:** 2025 Overlay Project  
– Bid Award Recommendation

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Bids for the 2025 Overlay Project were opened on Tuesday, March 18, 2025.

Eight (8) bids were received for the project. The low bidder (\$694,378.82) at the time of Bid Opening was NORTH SANTIAM PAVING CO., Stayton, Oregon. This bid was deemed both responsive and not materially unbalanced in the follow-up review of the submittal. The Engineer's Estimate was \$1,327,924.75.

NORTH SANTIAM PAVING CO. is a qualified contractor and the content of the Bid meets all of the public bidding requirements. We have carefully reviewed all Bids and recommend that the Bid from NORTH SANTIAM PAVING CO. be accepted and that the contract be awarded to them for the total project construction costs of \$694,378.82.

Based on the above Contractor Bid price along with the current amount expended on the preliminary engineering, this project is within the funded budget.

The Tabulation of Bids is attached for your use.

Enclosures

2025 OVERLAYS  
TABULATION OF BIDS

ITEM #	ITEM	UNIT	QUANTITY	NORTH SANTIAM PAVING CO			RIVERBEND CONSTRUCTION CO			WILDISH CONSTRUCTION CO			KNIFE RIVER CORPORATION - NORTHWEST			K&E EXCAVATING, INC.			KIL INDUSTRIES, INC.			BRW PAVING NORTHWEST, INC.			ROY ROUCK CONSTRUCTION LLC		
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	LS	1	\$30,000.00	\$30,000.00	\$57,075.00	\$57,075.00	\$34,200.00	\$34,200.00	\$25,000.00	\$25,000.00	\$68,000.00	\$68,000.00	\$52,000.00	\$52,000.00	\$38,504.80	\$38,504.80	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$38,504.80	\$38,504.80	\$37,200.00	\$37,200.00	\$82,100.00	\$82,100.00
2	Work Zone Traffic Control, Complete	LS	1	\$1,500.00	\$1,500.00	\$18,002.02	\$18,002.02	\$10,000.00	\$10,000.00	\$21,800.00	\$21,800.00	\$24,500.00	\$24,500.00	\$32,000.00	\$32,000.00	\$40,000.00	\$40,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$40,000.00	\$40,000.00	\$82,100.00	\$82,100.00	\$550.00	\$550.00
3	Pollution Control Plan	LS	1	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$500.00	\$500.00	\$1,200.00	\$1,200.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4	Asphalt Pavement Saw Cutting	FT	214	\$2.00	\$428.00	\$0.10	\$21.40	\$4.00	\$856.00	\$4.00	\$856.00	\$7.00	\$1,498.00	\$1.00	\$214.00	\$5.00	\$1,070.00	\$1.00	\$214.00	\$1.00	\$214.00	\$5.00	\$1,070.00	\$10.00	\$2,140.00	\$10.00	\$2,140.00
5	Cold Plane Pavement Removal, 0 - 2' Depth	SY	1,554	\$8.00	\$12,432.00	\$7.00	\$10,878.00	\$13.00	\$20,202.00	\$6.50	\$10,178.70	\$11.05	\$17,176.70	\$15.00	\$23,310.00	\$7.00	\$10,878.00	\$11.85	\$18,414.10	\$11.85	\$18,414.10	\$7.00	\$10,878.00	\$11.85	\$18,414.10	\$11.85	\$18,414.10
6	Cold Plane Pavement Removal, 2' Depth	SY	434	\$14.00	\$6,076.00	\$10.50	\$4,557.00	\$13.00	\$5,642.00	\$6.55	\$2,842.35	\$84.90	\$36,622.58	\$500.00	\$220,250.00	\$750.00	\$325,750.00	\$300.00	\$130,000.00	\$300.00	\$130,000.00	\$750.00	\$325,750.00	\$1,490.00	\$646,100.00	\$1,490.00	\$646,100.00
7	Level 3, T2P ACP Mixture	Ton	7,566	\$78.00	\$590,774.00	\$81.50	\$616,629.00	\$85.00	\$643,110.00	\$90.00	\$680,940.00	\$11.05	\$83,796.70	\$15.00	\$113,490.00	\$7.00	\$52,545.00	\$11.85	\$89,614.10	\$11.85	\$89,614.10	\$7.00	\$52,545.00	\$11.85	\$89,614.10	\$11.85	\$89,614.10
8	Extra for Asphalt Approaches	EA	27	\$450.00	\$12,150.00	\$750.00	\$20,250.00	\$800.00	\$21,600.00	\$500.00	\$13,500.00	\$500.00	\$13,500.00	\$500.00	\$13,500.00	\$30.28	\$817.26	\$30.28	\$817.26	\$30.28	\$817.26	\$30.28	\$817.26	\$30.28	\$817.26	\$30.28	\$817.26
9	Longitudinal Pavement Markings - Paint	FT	87,833	\$0.24	\$21,103.92	\$0.26	\$22,862.58	\$0.24	\$21,103.92	\$0.25	\$21,963.25	\$0.28	\$24,400.44	\$0.24	\$21,103.92	\$0.28	\$24,400.44	\$0.24	\$21,103.92	\$0.24	\$21,103.92	\$0.28	\$24,400.44	\$0.28	\$24,400.44	\$0.28	\$24,400.44
10	Pavement Legend, Type B, Arrows	EA	5	\$350.00	\$1,750.00	\$500.00	\$2,500.00	\$950.00	\$4,750.00	\$350.00	\$1,750.00	\$385.00	\$1,925.00	\$20.00	\$100.00	\$20.00	\$100.00	\$20.00	\$100.00	\$20.00	\$100.00	\$20.00	\$100.00	\$20.00	\$100.00	\$20.00	\$100.00
11	Pavement Bar, Type B	SF	65	\$18.00	\$1,170.00	\$20.00	\$1,300.00	\$18.80	\$1,222.00	\$18.00	\$1,170.00	\$18.15	\$1,180.00	\$20.00	\$1,300.00	\$18.00	\$1,170.00	\$18.80	\$1,222.00	\$18.80	\$1,222.00	\$18.00	\$1,170.00	\$11.50	\$747.50	\$11.50	\$747.50

**LINN COUNTY BOARD OF COMMISSIONERS HEARING STAFF REPORT**

PREPARED BY: Alyssa Boles, Planning Manager

DATE ISSUED: March 21, 2025

HEARING DATE: March 25, 2025

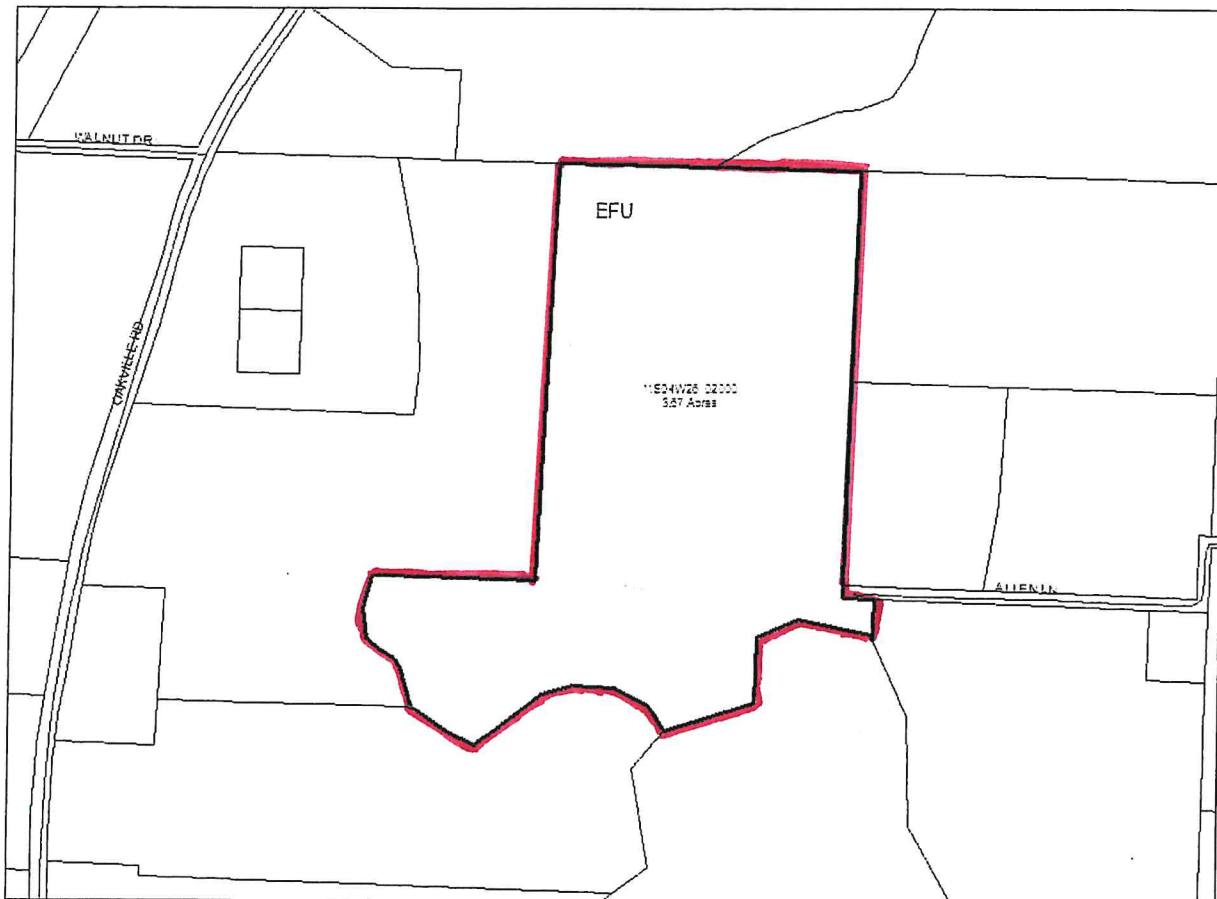


APPLICATION: **PD24-0416**; An application by Brooke Knutzen representing Pacific Northwest Pirate Nation for a Level 3A (L3A) Outdoor Assembly Permit to conduct a five-day outdoor pirate festival event (Port Nassau).

PLAN / ZONE: Agricultural Resource / Exclusive Farm Use (EFU)

LOCATION: The property is located approximately 0.78 miles southwest of the city of Albany, approximately 0.98 miles east of the intersection of Allen Lane and Looney Lane. Public access will be from Allen Lane. The total attendance will be capped at 1,200 daily attendees (T11S, R04W, Section 26, Tax Lot 2000).

CRITERIA: Linn County Outdoor Assembly Code (LCC) 580.310(B)(3) contains the applicable decision criteria.



N  
1 inch = 400 feet

Linn County Planning & Building Department

Date: 03/14/2025



## **I. INTRODUCTION**

### **A. APPLICATION SUMMARY**

An application by Brooke Knutzen representing Pacific Northwest Pirate Nation for a Level 3A (L3A) Outdoor Assembly Permit to conduct a five-day outdoor pirate festival event between June 19-23, 2025. The event is proposed to be held on a 44.34-acre property zoned Exclusive Farm Use (EFU), owned by the applicant, and identified on Linn County Assessor maps as T11S, R04W, Section 26, Tax Lot 2000. The property is located approximately 0.78 miles southwest of the city of Albany, approximately 0.98 miles east of the intersection of Allen Lane and Looney Lane. Public access will be from Allen Lane. The total attendance will be capped at 1,200 daily attendees. Overnight RV and tent camping is proposed with a cap of 1,200 total guests. A total of 400 vehicles are proposed to be parked on-site.

The application materials are attached to this report as **Exhibit A**.

### **B. APPLICATION SUBMITTAL REQUIREMENTS**

The application was submitted on December 12, 2024, at least 180 days prior to the first day upon which such an outdoor assembly is to be or may be held, pursuant to LCC 580.220.

### **C. PRE-HEARING CONFERENCE – LCC 580.230**

The Department conducted a pre-hearing conference regarding the application on February 26, 2025. Attendees included Department staff, the applicant, Tangent Rural Fire Protection District, Linn County Road Department, and Linn County Environmental Health.

### **D. PRELIMINARY APPLICATION REVIEW – LCC 580.233**

Preliminary review of the application materials was completed on January 14, 2025. The applicant was notified that it reasonably appears to the Department that the information required by LCC 580.220 was submitted with the application. The Department determined that the application was for an L3A outdoor assembly, subject to the applicable provisions in LCC Chapter 580. The applicant was advised that no land use review with the Department or the Planning Commission was required; and that the application was subject to review by the Board of Commissioners as required by LCC Chapter 580.300(D).

LCC 580.130 authorizes L3A outdoor assemblies, pursuant to Oregon Revised Statute (ORS) 197.015(10)(d) and the applicable sections of the Linn County Comprehensive Plan and Land Development Code. LCC Section 928.310(B)(15) allows for one outdoor gathering of 3,000 or fewer persons that is not anticipated to continue for more than 120 hours in any three-month period on the property, subject to the applicable provisions of LCC Chapter 580 and ORS 433.735.

### **E. PUBLIC HEARING – LCC 580.300(B)(3)**

Pursuant to LCC 580.300(B)(3), the Board shall conduct at least one hearing on the application not later than 60 days prior to the date of the first outdoor assembly. The public hearing is scheduled for March 25, 2025, which is 86 days before the date of the first outdoor assembly.

**F. EVENT HISTORY**

The applicant held the same event on the subject property last year (Port Nassau 2024) between July 19-21, 2024. That event was registered with the County (PD24-0233).

**G. DECISION CRITERIA & PERFORMANCE STANDARDS**

The applicable decision criteria for use in this review are identified in Linn County Code (LCC) 580.310(B)(3). The performance standards applicable to the application can be found in LCC 580.400 and 580.430, and are addressed below.

**LCC 580.310 - Approval criteria and final decision**

**(3) For level two or three assembly applications. After a hearing on a level two or level three assembly application, the Board shall:**

**(a) approve the application if the applicant demonstrates compliance with or the ability to comply with the health and safety rules governing level two and three outdoor assemblies in LCC 580.400 and 580.430; or**

**(b) deny the application if the applicant is unable to demonstrate compliance with or the ability to comply with the health and safety rules governing level two or three outdoor assemblies listed in LCC 580.400 and 580.430.**

The Board should review the application materials and permit standards below to determine whether the application may be approved or denied under this section.

**580.400 Permit standards — all levels of outdoor assemblies**

**(A) The standards set forth in subsection (B) of this section apply to all level 1, 2, and 3 outdoor assemblies and the organizer shall comply with these standards.**

**(B) Standards applicable to levels 1, 2, and 3 assemblies.**

**(1) Noise and Light Control. Between the hours of 11:00 p.m. to 9:00 a.m. on weekends and holidays and 10:00 p.m. to 9 a.m. on weekdays, except as otherwise allowed by a permit, the organizer shall not allow on the property on which the event is held any:**

**(a) electronically amplified sound; or**

**(b) lighting effects, including but not limited to stage lights, spotlights, lasers, and strobe lights. The prohibition against lighting effects shall not be construed to prohibit static lighting necessary for work purposes related to stage or event breakdown or for security and event safety, provided that such static lighting shall not be deployed in a manner that unreasonably illuminates the interior of any residential building located on property adjacent to the property on which the outdoor assembly is held.**

The event must comply with the noise and light control standards of this section. This can be included as a permit requirement.

**(2) Crowd limitation. The organizer shall control and maintain the number of persons at the level approved on the permit or certificate in accordance with LCC 580.500.**

The event proposes to have an attendance of 1200 people. LCC 580.500 details organizer responsibility for compliance and preserving order and contains provisions for procedures associated with excessive or additional attendance. This standard can be included as a permit condition.

**(3) Intoxicating liquor.**

**(a) An organizer shall not permit any person to sell intoxicating liquor upon the premises of an outdoor assembly. This provision shall not apply to the sale of intoxicating liquor from a**



facility located on the premises of an outdoor assembly if the vender has obtained a valid license from the State authorizing that sale of intoxicating liquor on the premises.

(b) An organizer shall indicate on the application whether attendees will be allowed to bring intoxicating liquor on the premises for personal consumption by the attendees. An organizer shall indicate on the application whether a State licensed vender of intoxicating liquor will be present at the outdoor assembly site.

(4) Narcotic and dangerous drugs prohibited. An organizer shall not permit any person to bring into an outdoor assembly, or upon the premises thereof, any illegal narcotic or dangerous drug, nor permit illegal narcotic or dangerous drugs to be used on the premises. For purposes of this subsection, illegal narcotic or dangerous drug includes any narcotic or dangerous drug which is illegal under either State or federal law.

The applicant indicates there will be a mead vendor, Oran Mor Meadery, with a state liquor license that applies to their booth onsite. The applicant also indicates that attendees will be allowed to bring intoxicating liquor on the premises for personal consumption by the attendees.

**(C) Emergency medical facilities.**

(1) There shall be present at each level one or level two assembly physicians and nurses in the following ratios:

(a) Daylight hours. At least one Oregon physician plus sufficient other physicians licensed to practice medicine and surgery in any of the 50 states of the United States to provide a ratio of one for each 10,000 persons attending or fraction thereof and one nurse for each 7,500 persons attending or fraction thereof;

(b) Nighttime hours – (1 a.m. to 7 a.m.). At least one Oregon physician plus sufficient other physicians licensed to practice medicine and surgery in any of the 50 states of the United States to provide a ratio of one for each 20,000 persons attending or fraction thereof and one nurse for each 15,000 persons attending or fraction thereof.

(c) For level two assemblies an Emergency Medical Technician Paramedic with physician standing orders, a Nurse Practitioner, or a Physician Assistant may be substituted for a physician.

(2) At each level one and level two assembly, facilities, in which physicians and other health care providers can provide patient care and treatment, shall be provided and must meet the following standards:

(a) For level one assemblies, the facility shall be enclosed, protected from the elements, and shall have chairs, examining tables with stirrups, and locked cabinets for equipment and medicine. All necessary medicine and instruments for conducting minor surgery and examinations shall be available.

(b) For level two assemblies the facility shall be enclosed, protected from the elements, and shall have chairs, examining tables and cabinets for equipment and medicine.

(3) Lighting within the emergency medical facilities shall be provided and shall be not less than 200 foot candles in areas where treatment and minor surgery are conducted.

(4) Attending physicians and other health care providers shall keep accurate records of patients and treatment, and shall notify the local health officer of all cases involving a communicable disease.

(5) Temporary holding facilities shall be provided for the sick and injured while awaiting transport to a hospital. The facility shall be enclosed, protected from the elements, and shall be furnished with one cot or bed for each 1,000 persons anticipated or fraction thereof.

(6) Communication, either telephone or radiotelephone, shall be provided to summon aid or notify the nearest hospital, law enforcement, or fire protection agency, as required.

(7) Ambulances shall be provided at each level one and level two assembly for emergency evacuation of sick and injured persons at a ratio of one ambulance for each 10,000 persons anticipated or fraction thereof, except for a level two assembly of less than 24 hours.



- (8) Potable water meeting the requirements of OAR 333-61-0005 through 0098 and being either gravity or pressure fed shall be provided for each medical facility and available at all times during the assembly.**
- (9) Each medical facility shall be supplied with a hand washing station and an enclosed gray water disposal system.**
- (10) Infectious waste shall be stored, handled, treated and disposed in compliance with OAR 333-18-0040 through OAR 333-18-0070.**

The permit standards in (C)(1-10) do not apply to level three assemblies. The application indicates there will be a medical services and first responder contact on site.

**(D) Cleanup after event. The organizer shall remove all debris or residue and repair any damage to personal or real property arising out of the outdoor assembly within 72 hours after its termination and shall remove any temporary structures used at the outdoor assembly within three weeks after its termination.**

The applicant is required to comply with this permit standard. The applicant indicates that that clean up and tear down will occur at the conclusion of the event.

#### **LCC 580.430 Permit standards— level two and three outdoor assemblies**

**(A) Sanitary facilities. Health Services shall have the responsibility as a reviewing authority under LCC 580.235 for reviewing all sanitation and related facilities to ensure that reasonable minimum standards have been or will be met by the organizer, in accordance with the procedures outlined in this Chapter. Approval shall be based upon the following minimum requirements and shall indicate, when appropriate, the number, type and location of the various sanitary facilities:**

- (1) Toilets. The organizer shall provide toilet facilities that meet the requirements of this paragraph or demonstrate that prior to obtaining a permit the organizer will have executed a contract for the provision of and sanitary maintenance of such toilet facilities at the outdoor assembly. Toilet facilities are adequate if the following requirements are satisfied.**
  - (a) Toilet facilities shall conform to the requirements of OAR Chapter 340, Divisions 71 and 73.**
  - (b) The contractor shall be a sewage disposal service licensed and bonded in the state of Oregon.**
  - (c) Unless otherwise approved, toilet facilities shall be provided in a ratio of not less than one toilet facility for every 100 persons and shall be placed in convenient locations which minimize health and environmental risks.**
  - (d) The organizer shall ensure that all toilet units are available, open for use, and properly maintained at all times.**

The applicant has submitted a sanitary facilities plan as part of the application materials that addresses the sanitation requirements in LCC 580.420(A). The applicant indicates that a contract has secured the services of Best Pots, Inc. to provide all portable toilets, ADA toilets. There will be a total of 30 regular toilets and 4 ADA toilets as required by OAR Chapter 340, Divisions 71 and 73. A 40-yard dumpster will be available for waste disposal.

The Linn County Environmental Health Program (EHP) has been provided notice of the public hearing and has been provided with a copy of the application materials, including the Sanitary Facilities Plan. No comments have been received from the EHP as of the date this report was prepared.

**(2) Hand washing. Unless otherwise approved, the organizer shall provide hand washing facilities. Hand washing facilities are adequate if the following requirements are satisfied:**  
**(a) potable running water is supplied to each facility;**  
**(b) each facility is either gravity or pressure fed; and**  
**(c) the facilities are provided in a ratio of not less than one for every 200 persons; and**  
**(d) the facilities are located in well drained areas adjacent to toilet facilities and food vendors.**

Eight (8) handwashing stations are proposed to be distributed throughout the venue.

**(3) Gray water. The organizer shall dispose of all gray water in a manner approved by Health Services.**

The sanitary plan submitted with the application indicates that RV campers are required to be self contained and that Best Pots will serve the festival grounds and dump and service all restrooms and gray water disposal tanks daily.

**(4) Drinking water. Drinking water facilities are adequate if the following requirements are satisfied:**  
**(a) When provided by the organizer, drinking water shall be from a source approved by Health Services.**  
**(b) The organizer shall not fail to provide water meeting the standards of this paragraph for all level 2 or 3 outdoor assemblies.**  
**(c) The water source shall be tested by the organizer and shall conform to the standards for non-community public water systems of OAR Chapter 333 Division 61 (Public Water Systems). The results of that testing and other requested documentation shall be provided by the organizer to Health Services for evaluation prior to approval of the source.**  
**(d) Water supply locations shall be well drained and convenient to persons and food vendors.**  
**(e) Water system piping and fixtures shall be made of materials approved for use in public water systems.**

The applicant provides the following comments addressing drinking water: *"Potable and drinking water is available on-site at the festival water stations (275 gallons each) located in 4 places along the main road (SEE MAP). Water is provided by the well on the property. Water purity test is available for review and shows that water meets state standards for potability. Food Vendors will also have access to running potable water directly behind the food merchant area and can also provide their own water source under the supervision and regulation of Linn County Health Department. Hand washing units are provided in the event food vendor area to maintain sanitary foodservice conditions. Food vendors also have access to (1) 150-gallon disposal tank (serviced daily) for all gray water and grease disposal.*

*Water stations will be checked and filled a minimum of three times daily. Bottled water will also be available from food vendors. All attendees are encouraged to bring their own water for the event."*

**(5) Solid waste. Solid waste facilities are adequate if the following requirements are satisfied:**  
**(a) The organizer shall provide solid waste disposal or recycling services, or both, or demonstrate that prior to obtaining a permit the organizer will have executed a contract for collection, transportation, and disposal or recycling of solid waste generated at the outdoor assembly. The contractor shall be the area's franchised solid waste service provider.**



**(b) Solid waste disposal and recycling services shall conform to the requirements of ORS Chapters 459 (Solid Waste Management), 459A (Reuse and Recycling), and LCC Chapters 531 Solid Waste Collection and Disposal Code), and 532 (Solid Waste Disposal and Public Nuisance Code).**

**(c) The organizer shall be responsible for providing adequate numbers and capacities of containers, frequency of disposal, litter control, and maintenance of solid waste facilities to ensure that conditions of nuisance, health risk, environmental degradation or blight are not created.**

The applicant provides the following comments addressing solid waste: "Solid waste disposal is being provided through Republic Services. A 40-yard dumpster will be available for household waste disposal. All other waste must be taken off site and is the responsibility of the attendee.

#### WASTE DISPOSAL

Each morning during the festival, Best Pots will enter the festival grounds to dump and service all restroom waste and gray water disposal tanks, as well as hand washing stations. The festival does not use any existing waste facilities located on the festival property, all waste management and removal are done by the contracted providers Best Pots and Republic Services. All water used for the units provided by Best Pots shall be brought from off site, with no site water used for their maintenance.

#### TRASH DISPOSAL

Campers/attendees are responsible for disposal of trash and recyclables. Garbage bins are available in food merchant area and will be maintained by volunteer staff as directed by the festival operations team. All trash must be bagged using heavy duty garbage bags and placed in provided dumpster or disposed of off-site. All off site disposal is the responsibility of the attendee. Republic services is contracted to provide and haul the dumpsters as necessary to ensure that no garbage remains on the site. At the end of the festival after campers are gone, staff and volunteers will sweep the property and place any remaining trash in the dumpster. As per agreement with Republic Sanitation, (1) 40 yard dumpster will be delivered."

**(6) Food service. Food service facilities are adequate if the following requirements are satisfied:**

**(a) Food service facilities shall comply with Oregon Administrative Rules Chapter 333 "Food Sanitation Rules" of the Oregon Health Division.**

**(b) Any food service operation that does not comply with these rules shall be excluded from the outdoor assembly by the organizer.**

The applicant provides the following comments addressing food service: "All food vendors are notified in their application to serve at the festival that they will not be allowed to serve until or unless they have a Linn County temporary restaurant license, or they are operating in a mobile unit that is licensed in Linn County. Further, they will not be allowed to serve until they have passed inspection prior to festival opening by the Linn County Health Department."

**(7) Camping. Camping facilities are adequate if the following requirements are satisfied:**

**(a) Whenever overnight camping activities are permitted to occur in conjunction with any outdoor assembly, those activities shall be conducted in designated areas separate from parking areas, traffic, and other hazards.**

**(b) Adequate sanitary facilities shall be provided by the organizer in all designated camping areas.**



The applicant provides the following comments addressing camping:

#### RV CAMPERS

*RV campers are required to be self-contained. Waste cannot be dumped on site and is the responsibility of the attendee to legally and safely dispose of their waste. RV Campers can leave site to empty tanks. Portable toilet facilities will be placed in the RV Camping area to accommodate RV campers who choose not to use their RV units for personal waste. Portable hand washing units will be placed in the same area as the portable toilet facilities. RV campers are responsible for their own potable water for use in their RV. They have access to water on site should they need it.*

#### TENT CAMPERS

*Tent campers are required to provide their own potable, bottled water or may use water stations on site free of charge (Tent campers must provide container to carry water). Portable toilet units will be placed in tent camping area to accommodate the total number of campers required by State and County health regulations. Hand washing units will be placed in the same area as portable toilet units. Campers are responsible for the safe disposal of gray water.*

**(B) Fire protection. Fire protection facilities are adequate if the following requirements are satisfied:**

**(1) The applicant shall demonstrate that the appropriate fire protection district officer has approved the type, size, number and location of fire protection devices and equipment available at, in or near any location, including outdoor sites, buildings, tents, stadium or enclosure, wherein or whereupon more than ten persons may be expected to congregate at any time during the course of such entertainment, amusement or outdoor assembly for which a permit is required under this Chapter. If the site for which the permit is applied for is located outside a fire protection district, the applicant must show approval from the office of the State Fire Marshall.**

**(2) The organizer shall be responsible for ensuring that the outdoor assembly site is in full compliance with all elements of the fire and life safety plan at all times.**

The applicant provides the following fire safety plan as part of the application materials:

#### Fire Safety Rules

- *All attendees must adhere to the instructions of the Health and Safety Team at all times. If instructions are not followed, attendee will be asked to leave the event.*
- *The ability to have a camp fire and open flame is dependent of fire safety regulations at the time of the event. If there is a fire ban or if any risk is deemed by state, county, or event regulators, no fire will be allowed.*
- *When open flame or fire is allowed, it must be attended at all times and have appropriate extinguishing supplies within arms reach. If a fire is found unattended, it will be put out and fire will no longer be allowed in the encampment.*
- *The rules for fire devices must be followed (see below) and your device must be inspected before use by the health and safety team. Use without inspection will result in not being allowed fire or open flame. If approved, a tag/permit will be provided to show that inspection was completed.*
- *Propane cook stoves set on safe raised surface are allowed unless otherwise specified,*
- *No fireworks of any kind are allowed. If an attendee is found to have or set off fireworks, they will be removed from site and restricted from attendance in the future.*
- *No mobile forms of fire are allowed. Lanterns need to be in a static location.*

- *At this time, no fire performances are permitted.*

*The rules for fire devices are as follows:*

- Must be 18 inches from the ground to the bottom of the pit containing fire.*
- The fire pit should be stable.*
- The fire must not be under anything, such as a tree or pavilion.*
- The area surrounding the fire should be clear of flammable debris.*
- You must have two extinguishing devices or methods within easy sight of the fire. These can include any combination of the below:*
  - Dry chemical fire extinguisher*
  - Bucket of water*
  - Bucket of sand*
  - Non-flammable cover*
  - Shovel*

The Tangent Rural Fire Protection District has been provided notice of the public hearing and has been provided with a copy of the application materials, including the Fire Safety Plan, Public Safety Plan, Emergency Action Plan for Medical and Fire Emergencies, and Emergency and Disaster Action Plan. No comments have been received from Tangent Fire as of the date this report was prepared.

**(C) Public safety.**

**(1) The Sheriff shall review the plans for public safety as a reviewing authority under LCC 580.235. If the organizer meets the minimum criteria set forth in this section, the decision maker shall approve the safety plan submitted by the organizer. The decision maker shall: (a) approve all traffic control and crowd control personnel meeting the standards of subsection (C)(3) of this section.**

**(b) not approve any traffic control or crowd control personnel not meeting the standards of subsections (C)(3) of this section.**

**(c) find that public safety facilities are adequate if the following requirements are satisfied:**

**(i) The public safety plan contains the information required by LCC 580.220;**

**(ii) The public safety plan is adequate.**

The Sheriff's Department has been provided notice of the public hearing and has been provided with a copy of the application materials, including the Public Safety Plan, Emergency Action Plan for Medical and Fire Emergencies, and Emergency and Disaster Action Plan. No comments have been received from the Sheriff's Department as of the date this report was prepared.

**(2) The decision maker shall find the public safety plan adequate if:**

**(a) The safety plan contains a written statement from each area first responder that the responders have reviewed the plan and that they will be able to respond to medical emergencies anticipated to occur at the outdoor assembly. In lieu of this statement, a statement from each area first responder may be obtained under and according to the provisions of LCC 580.235;**

**(b) The safety plan includes a copy of a contract for private security services with a security provider complying with ORS 181.870 to 181.889 to provide crowd control and traffic control personnel in the numbers required for the expected event count;**

**(c) An on site contact has been identified at the outdoor assembly;**

**(d) Emergency communications with local law enforcement and medical facilities can be maintained throughout the event time;**

**(e) Access lanes for emergency vehicles will be maintained at a minimum of 15 feet in width between all permanent and temporary structures;**



- (f) Traffic control for emergency vehicle access is provided for and will be able to respond on immediate notice; and**
- (g) Adequate emergency medical facilities have been obtained and will be provided for attendees at all times.**

At the pre-hearing conference on February 26, 2025, the applicant discussed traffic control for emergency vehicles with a representative of the Tangent Rural Fire Protection District and the Linn County Road Department. According to Tangent Fire representatives at the meeting, the applicant has been actively coordinating with them regarding fire safety and emergency response. An onsite contact has been identified for the outdoor assembly as part of the application materials. The plan includes procedures for emergency communications with local law enforcement and medical facilities. A copy of a contract for private security services with a security provider complying with ORS 181.870 to 181.889 to provide crowd control and traffic control personnel in the numbers required for the expected event count should be provided to the Department prior to the event. The applicant should provide documentation that (2)(a) has been completed.

### **(3) Traffic Control and Crowd Control Personnel**

- (a) Pursuant to the security services contract required by this section there shall be provided a minimum of one person for every 1000, or fraction thereof, attendees included in the event count to act as crowd control personnel.**
- (b) An organizer shall not fail to utilize crowd control personnel complying with the provisions of ORS 181.870 to 181.889 pursuant to the security services contract required by this section.**
- (c) An organizer may not utilize crowd control personnel not complying with the provisions of ORS 181.870 to 181.889 pursuant to the security services contract required by this section to meet the number of personnel required by subsection (C)(3) of this section; however nothing shall prevent the organizer from using other personnel in excess of the number required above to act as additional crowd control personnel in conjunction with the personnel provided under the security services contract. In lieu of meeting the crowd control and traffic control personnel requirements of this section, an organizer may arrange, by written agreement with the Sheriff, to maintain a continuous presence of uniformed law enforcement personnel on the premises of the assembly at all times of the assembly. If the organizer enters into such an agreement, the Sheriff shall provide the Board a copy of the written agreement which shall specify the number of personnel that will be present at any given time of the assembly.**
- (d) An organizer shall not fail to allow crowd control personnel provided by the security provider access at all times to all areas used by the organizer of an outdoor assembly to which any attendee has access.**
- (e) There shall be provided a minimum of one person for every 1000 or fraction thereof, attendees included in the event count to act as traffic control personnel to direct traffic on and off of public roads and within parking areas.**
- (f) An organizer shall not fail to utilize traffic control personnel and procedures complying with OAR 734-020-0005(3). An organizer may not utilize traffic control personnel nor procedures not complying with OAR 734020-0005(3).**
- (g) All of the traffic control and crowd control personnel must wear an appropriate identifying uniform and must be on duty during the entire outdoor assembly unless a relief schedule has been planned and approved. A relief schedule shall be approved if sufficient strength is maintained to meet the minimum strength standards set forth in this section at all times of the assembly. A relief schedule shall be utilized for any assembly lasting longer than twelve hours.**
- (h) The organizer shall require traffic control and crowd control personnel to report any violations of the permit or of this Chapter to the organizer and to appropriate**



**County officials. The organizer shall require traffic control and crowd control personnel to report any violations of the law that pose an imminent threat to health, peace, safety, or property to proper authorities immediately, and to take whatever lawful action as can be reasonably expected to enforce all other law. In order to be able to report any violations immediately and in order to be able to request assistance from local law enforcement or other emergency service providers, traffic control and crowd control personnel shall maintain the ability to contact such providers immediately by phone or two way radio or other similar means of communication.**

**(i) No later than ten days before the first day of an outdoor assembly, the organizer shall provide or cause to be provided to the Sheriff the names and Department of Public Safety Standards and Training numbers of the security staff along with the anticipated hours of responsibility of each member of the staff.**

A copy of a contract for private security services with a security provider complying with ORS 181.870 to 181.889 to provide crowd control and traffic control personnel in the numbers required for the expected event count should be provided to the Department prior to the event.

#### **H. PERMIT CONDITIONS**

If the Board approves the permit for the assembly, pursuant to LCC 580.450(E), the permit conditions listed below should be included. The Board may include other conditions as necessary to demonstrate compliance with the performance standards in LCC 580.400 and LCC 580.430. The Board may impose permit conditions it deems appropriate and conditions recommended by the reviewing authorities.

- (1) The outdoor assembly (Port Nassau) shall be held on June 19-23, 2025 with an attendance capped at 1200 daily attendees.
- (2) The outdoor assembly shall at all times comply with the applicable performance standards in LCC 580.400 and 580.430.
- (3) The outdoor assembly shall at all times comply with the peace and order requirements of LCC 580.400 and 580.500.
- (4) No other outdoor assembly shall be held on the property prior to September 21, 2025.
- (5) Contact Person.

The organizer or organizer's designee shall be on-site at all times an outdoor assembly is being conducted and immediately available to County staff. The designee shall be a person who has the same authority as the organizer and be able to fully represent the organizer. If the organizer elects to be represented by a designee, the organizer shall provide the name and location of that person in the application and the permit shall bear that person's name and location for purposes of immediate contact.

- (6) Setup Time.

The setup time shall be the period of time allowed under the permit for the setup of temporary structures for the outdoor assembly and shall be the shortest reasonable amount of time based on the size and nature of the outdoor assembly.  
Setup time for the event shall be two days (48 hours) prior to the start of the event.
- (3) Attendance counts
  - (a) The organizer shall keep a daily attendance, nightly attendance, and a total event count of persons and vehicles at the outdoor assembly site, and shall provide the estimates to County officials upon request.
  - (b) For purposes of an assembly under this Chapter, the organizer shall make the total event count as follows:

- (i) The count shall begin when the first person is admitted to property on which the assembly is conducted or held; and
- (ii) The count shall end when the last person leaves property on which the assembly is conducted or held.

Upon request by County officials, the organizer shall make available to the County copies of attendance records whether in written, electronic, or other format, pertaining to attendance counts, including but not limited to records of ticket sales and gate receipts, in order to verify the accuracy of attendance counts required under LCC Chapter 580.

(4) Inspection by reviewing authorities.

The organizer shall allow all reviewing authorities, including their employees and agents, access to the outdoor assembly site at all reasonable times before the assembly and at all times during the actual hours of the assembly to inspect all temporary structures and facilities of the outdoor assembly for compliance with the terms and conditions of the permit, this Chapter, County code, State law, and applicable Oregon Administrative Rules including but not limited to, the state electrical code, sanitation code, and rules for mass gatherings, including Oregon Administrative Rules Chapter 333, Division 39, and after the assembly to inspect for compliance with LCC 580.505.

- (5) A copy of a contract for private security services with a security provider complying with ORS 181.870 to 181.889 to provide crowd control and traffic control personnel in the numbers required for the expected event count should be provided to the Department prior to the event.
- (6) The organizer shall post and display at all times in a conspicuous place upon the premises of the outdoor assembly a copy of any permit or certificate issued under LCC Chapter 580. The organizer shall not transfer or assign a permit without the consent of the Board. No rebate or refund of money paid for a permit shall be made.
- (7) No organizer shall: (a) fail to remove all debris or residue or fail to repair any damage to personal or real property arising out of the outdoor assembly within 72 hours after its termination; or (b) fail to remove any temporary structure or structures used at the outdoor assembly within three weeks of the termination of the outdoor assembly.
- (8) No attendee shall remain on the outdoor assembly site after the end of the time granted in the permit or proposed in an application for a certificate of registration for the outdoor assembly.
- (9) No organizer shall allow any attendee to remain on the outdoor assembly site after the end of the time granted in the permit or proposed in an application for a certificate of registration for the outdoor assembly.

## II. NOTICE TABLE AND PROCEDURE

### A. NOTICE

Pursuant to LCC 580.300(D)(2), property owners within 1000 feet of the boundaries of the property were provided notice of this application. There are nine (9) property owners within the notification area. No written comments were received from surrounding property owners regarding the proposed application were received as of the date this staff report was prepared. Notice of the application was published in the Albany Democrat Herald. Copies of the public notices are included in **Exhibit B**.



AGENCIES	PROVIDED	RESPONDED	AGENCIES	PROVIDED	RESPONDED
Environmental Health	x		Or. DEQ	x	
Linn County GIS	x		Tangent RFPD	x	
Linn County Road Dept.	x		Linn County Sheriff	x	
Linn County GIS	x				

**B. PROCEDURE**

The Board is scheduled to conduct a public hearing on this matter at 10:00 a.m., Tuesday, March 25, 2025. Specified findings, stating the reason for decision, are required in taking action on the proposed application.

The Board will consider all the testimony in the matter and may take action to:

1. Approve the application if the applicant demonstrates compliance with or the ability to comply with the health and safety rules governing level two and three outdoor assemblies in LCC 580.400 and 580.430; or
2. Deny the application if the applicant is unable to demonstrate compliance with or the ability to comply with the health and safety rules governing level two outdoor assemblies listed in LCC 580.400 and 580.430.

**III. EXHIBITS**

- A. Application and Supporting Documents
- B. Legal Notice & Certificate of Mailing