



# LINN COUNTY GENERAL ADMINISTRATION

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Accounting/Payroll, Personnel Services, IT, GIS, County Attorney  
General Services/Facilities/Property, Printing/Supplies, Veterans' Services

## BOARD OF COMMISSIONERS

Roger Nyquist  
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**DARRIN L. LANE**  
Administrative Officer

## **ADDENDUM NO. 1** **RFP NO. 2021-419**

### **Linn County, Oregon RFP for Audit Services**

**PROPOSALS DUE: February 1, 2022 by 12pm**

The Request for Proposals (RFP) listed above is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Proposers shall take this Addendum into consideration when preparing and submitting its bid.

<b>CLARIFICATIONS</b>	
<b>Item No. Location</b>	<b>Q&amp;A</b>
1	<b>Question:</b> Where there any other reasons for issuing the RFP besides coming to the end of the contract term? <b>County Response:</b> No.
2	<b>Question:</b> Is the current auditor eligible for re-engagement? <b>County Response:</b> Yes.
3	<b>Question:</b> Were any significant audit adjustments made in the most recent year audited? <b>County Response:</b> No, there were no auditor adjustments in the most recent audit.
4	<b>Question:</b> For this last audit (FY21), was the audit conducted remotely? <b>County Response:</b> The auditors were on site for several days, but the majority of field work was done remotely.
5	<b>Question:</b> Will the County will be responsible for drafting the ACFR? <b>County Response:</b> Yes, the County will draft the ACFR; the auditor is expected to draft the reports for our three jointly governed entities.
6	<b>Question:</b> What is the most important thing that a new auditor could do to improve your experience with the audit? <b>County Response:</b> To have consistent auditor staffing on the engagement from year-to-year. Continually training audit staff is not in the best interests of the County.

7	<p><b>Question:</b> What have audit fees been for the most recent year audited?</p> <p><b>County Response:</b> Information regarding prior audit contracts can be obtained by submitting a Public Records Request as provided in <a href="#">LCP 35</a>.</p>
8	<p><b>Question:</b> Have there been disagreements or issues encountered with the current auditor?</p> <p><b>County Response:</b> As with all auditors, issues encountered during an audit are discussed to find a resolution. Any such items with our current auditor were resolved in this way.</p>
9	<p><b>Question:</b> Did the timing of the FY 2021 audit follow the timing as outlined in section C.2.3 of the RFP?</p> <p><b>County Response:</b> Yes it did. Being virtual and having an auditor portal to transmit documents did change the timing slightly by speeding up the process.</p>
10	<p><b>Question:</b> Per section C.2.3 of the RFP, why is the main Linn County audit not scheduled until the end of October?</p> <p><b>County Response:</b> Once the 3 entity audits are complete near the end of August, this gives the County time to prepare the main ACFR and have it ready by the end of October.</p>

**END OF ADDENDUM**