

LINN COUNTY JUVENILE DEPARTMENT

104 4th S.W., Old Armory Building, Room 200

P.O. Box 100, Albany, OR 97321

Phone: (541) 967-3853 Fax: (541) 967-4268



JOB ANNOUNCEMENT

CLASSIFICATION TITLE: Juvenile Detention Worker II (Classification #611) UNION REPRESENTED Juvenile Detention Association; Full Time, **MALE ONLY** position at the Linn-Benton Juvenile Detention Center

ESSENTIAL FUNCTIONS OF THE JOB:

- Comply with department and county policies, procedures and regulations,
- Visually and audibly supervise juveniles in a corrections setting,
- Perform intake duties, conduct searches, interview juveniles,
- Process admission and release of juveniles, prepare paperwork, prepare juvenile evaluations,
- Distribute meals, supervise showers,
- Participate in and facilitate groups and programming,
- Provide extra supervision for juveniles with special needs,
- Maintain an adequate degree of control in supervision of youth.
- Maintain a clean facility, complete minor maintenance, report issues as needed,
- Respond to emergency situations within the facility, interact to diffuse aggressive youth, maintain safety and security,
- Maintain communication with team members, be a resource to the community and families,
- Maintain CPR/First Aid certification, attend and participate in department meetings and trainings,
- Answer multi-line phone system,
- Maintain regular and punctual attendance,
- Demonstrate a positive attitude, establish and maintain positive relationships with co-workers, department staff and with other agency representatives,
- Maintain compliance with the Juvenile Justice Information System (JJIS) policies, standards, and procedures.
- Obtain LEADS certification within 90 days of hire.
- Work Schedule: Tues/Wed off, Thurs-Fri 1430-2230, Sat-Mon 0630-1430.

MINIMUM QUALIFICATIONS:

- Must have two years of college with course work in corrections or a related field; **AND** must have two years of experience dealing with juveniles in a detention facility, group home setting, or in working with juvenile offenders; **OR** any satisfactory equivalent combination of experience, education and training which demonstrates the ability to perform the work described.
- Knowledge and skill in the use of computers, Microsoft products, ability to use the Internet, learn new software.
- Should possess good assessment skills and the ability to interview juveniles.
- Exercise good judgment.

NECESSARY SPECIAL REQUIREMENTS:

- Must possess or obtain within 30 days of hire, a valid Class C Oregon Driver's License and an acceptable driving record. Unacceptable driving record will disqualify potential candidates.
- Must be 21 years of age or older upon date of hire.
- *Final applicants are required to pass a pre-employment drug screen, Criminal, and ODHS background check.*
- *Employees are required to follow both State and Federal laws regarding the use of illegal substances.*

COMPENSATION: **\$4,477 - \$5,709** Depending Upon Experience (Range 13), Salary *plus* generous benefits package including;

- Medical, Dental, Vision coverage
- PERS Pension Program, employer-paid 6% contribution
- Optional employee-paid deferred compensation plans
- County paid AD&D insurance and life insurance

- Optional employee-funded insurance options including short and long-term disability, critical illness, AD&D
- Vacation paid time off
- Sick paid time off
- Personal paid time off (in lieu of holidays)
- Flexible spending plan (125)
- VEBA savings program
- Employee Assistance Program

CLOSING DATE: 5:00pm, January 24th, 2025

HOW TO APPLY: Submit a completed application packet consisting of the following (3) required documents;

- 1) A completed Linn County Employment Application Form, *and*
- 2) A resume *and*
- 3) A completed PREA Questionnaire

Submit Application Packet to;

Linn-Benton Juvenile Detention Center
Attn: Kevin Husk
4400 Lochner Rd. SE
Albany, OR. 97322

You must follow application instructions in order to be considered for this position.

Linn County Employment Application, PREA Questionnaire and the Criminal Records Check Authorization form can be accessed on the Juvenile Department web page at <http://www.co.linn.or.us/juvenile/employment.html> or in person by visiting the Linn County Juvenile Department, 104 4th St. SW, Room # 200, Albany, OR 97321.

Linn County Juvenile Department is responsible for complying with the federal Prison Rape Elimination Act (PREA 42 U.S.C. 1997). PREA Prohibits the Linn County Juvenile Department from hiring, promoting, or contracting with anyone who has engaged in, been convicted of, or been civilly or administratively adjudicated for engaging in sexual abuse in confinement settings. This standard requires the Linn County Juvenile Department to conduct Criminal background checks, conduct a check of the state's child abuse registry, and make its best effort to contact prior institutional employers to obtain this information.

LINN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER