

# LINN COUNTY PLANNING AND BUILDING DEPARTMENT

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## ELECTRICAL PLAN REVIEW SUBMITTAL CHECKLIST

**This record must be returned with all submittals**  
**(This is not an electrical permit)**

Permit #: \_\_\_\_\_ Project Name: \_\_\_\_\_  
Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ Tax lot: \_\_\_\_\_ Contractor: \_\_\_\_\_  
Name: \_\_\_\_\_ Engineer: \_\_\_\_\_  
Job address: \_\_\_\_\_ Plans by: \_\_\_\_\_

**Two sets of electrical plans must be submitted.** The plans shall be drawn to scale, contain definitions for legends used, be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the applicable electrical code requirements, laws, ordinances, rules and regulations.

**Please check all items to be submitted:**

- \_\_\_ 1. Feeder riser diagram showing panel location and circuit schedules
- \_\_\_ 2. One line riser design showing bonding and grounding and conductor sizes
- \_\_\_ 3. Available fault current on the line side of service disconnect
- \_\_\_ 4. Complete load calculations, or provide applicable load records, for all new installations and for additions to existing installations
- \_\_\_ 5. Fixture schedules, showing type, location, and layout of the fixtures
- \_\_\_ 6. Address of the installation and the name and address of the owner
- \_\_\_ 7. Identification and signature of person who prepared the plan, license number if the person is an electrical supervisor, and professional registration number if the person is an architect or registered professional electrical engineer
- \_\_\_ 8. Location of emergency systems, identifying the power source and the system on the plan
- \_\_\_ 9. A lighting energy budget when required
- \_\_\_ 10. Completed electrical permit application

**NOTE: Building permits will not be issued until plumbing/electrical/mechanical plans are approved.**

Electrical Plan Review

Reviewer: \_\_\_\_\_  
Date: \_\_\_\_\_

[OAR 918-311-0040 (2)]